

ANNUAL PROCUREMENT PLAN FOR 2017 For Common-Use Supplies and Equipment

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Select the appropriate worksheet depending on the nearest Regional/Provincial Depot in your area.
2. For Sub - Depots please refer to the following (Arranged/Classified according to commonality of freight cost):
 - a. Bukidnon, Puerto Princesa Palawan, Biliran, Borongn, Misamis Occidental (Orquieta) and Southern Leyte (Maasin)- Region XIII
 - b. Misamis Oriental, Bacolod, Cebu, Bontoc and Northern Samar (Cataman)- Regions VI, VII, VIII, X, & XI
 - c. Surigao Del Norte - Surigao Del Norte
 - d. Zamboanga Sibugay- Zamboanga Sibugay
 - e. Camiguin - Camiguin
3. Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per item and the Grand Total.
4. APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at philgeps.gov.ph and; b) correct format is used but fields were deleted and/or inserted in Portion A of the APP. The agency will be informed through e-mail if the submission is incorrect.
5. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
6. The accomplished HARD COPY of the APP-CSE shall be submitted in the following manner:
 - a. DBM Central Office- for entities in the Central Office
 - b. DBM Regional Office (RO)- for regional offices, operating units of DepEd, DOH, DPWH, CHED, TESDA and SUCS

The accomplished SOFT COPY of the APP-CSE shall be submitted to the following email addresses:

 - a. ps.app.nga@gmail.com- For central and regional offices of all national government agencies
 - b. ps.app.suc@gmail.com- For main and other campuses of all state universities and colleges
 - c. ps.app.goccc@gmail.com- For all central and regional offices of government owned and controlled corporations
 - d. ps.app.deped@gmail.com- For primary and secondary schools
 - e. ps.app.lgu@gmail.com- For Local Government Units
7. Consistent with National Budget Circular No. 555, the APP for FY 2017 must be submitted on or before November 30, 2016.
8. Rename your APP file in the following format: APP2017- Name of Agency- Region (e.g. APP2017 -PS- Central Office).
9. For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. (02)561-6116 or (02)689-7750 loc. 4021.

Department/Bureau/Office: **DEPARTMENT OF AGRICULTURE**

Agency Account Code: _____

Region: **IX**

Address: **Gen. Vicente Alvarez St., Zamboanga City**

Contact Person: **JOSE JACINTO B. ANTONIO**

Position: **BAC Secretariat Chairman / Chief, General Service Section**

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Telephone/Mobile Nos: **(062) 991-3188, 991-3190**

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | Total Quantity | Price Catalogue as of August 16, 2015 | TOTAL AMOUNT | | | |
|---|-----------------|----------------------|-----|-------|-----|-------|-----|------|----|------|-----|------|----|----------------|---------------------------------------|--------------|-----|--------|----------|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | | | | Oct | Nov | Dec |
| A. AVAILABLE AT PROCUREMENT SERVICE STORES | | | | | | | | | | | | | | | | | | | |
| COMMON ELECTRICAL SUPPLIES | | | | | | | | | | | | | | | | | | | |
| 1 BATTERY, size AA, alkaline, 2 pieces per blister pack | pack | 37 | 24 | 57 | 118 | 12 | 15 | 27 | 21 | 15 | 10 | 46 | | | | | 191 | 17.42 | 3,327.22 |
| 2 BATTERY, size AAA, alkaline, 2 pieces per blister pack | pack | 13 | 8 | 32 | 53 | 6 | 8 | 14 | 7 | | | 14 | | | | | 81 | 15.03 | 1,217.43 |
| 3 BATTERY, size D, alkaline, 2 pieces per blister pack | pack | | | | | | | | | | | | | | | | 6 | 77.55 | - |
| 4 COMPACT FLUORESCENT LAMP, 18 watts, 1 piece in individual box | piece | 6 | | | 6 | | | | | | | | | | | | 6 | 114.40 | 686.40 |
| 5 FLUORESCENT LAMP, tubular 28 watts | tube | | | | | 5 | | 5 | | | | | | | | | 5 | 36.30 | 181.50 |
| 6 FLUORESCENT LAMP, tubular, 36 watts | tube | | | | | | | | | | | | | | | | | 93.29 | - |
| 7 TAPE, electrical | roll | 18 | | | 18 | 20 | | 20 | | | | | | | | | 38 | 18.20 | 691.60 |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | Price Catalogue as of August 16, 2016 | TOTAL AMOUNT | | | | | | | | |
|--|-----------------|----------------------|-----|-------|-----|-------|-----|------|-----|------|-----|------|-----|---------------------------------------|--------------|-----|-----|-----|----|----------------|--------|-----------|--|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | | | Oct | Nov | Dec | Q4 | Total Quantity | | | |
| COMMON OFFICE SUPPLIES | | | | | | | | | | | | | | | | | | | | | | | |
| 1 ACETATE, gauge #3, 50m per roll | roll | | | | | | | | | | | | | | | | | | | 2 | 624.00 | 1,248.00 | |
| 2 AIR FRESHENER, 280ml/can | can | 35 | 16 | 10 | 61 | 40 | 12 | 11 | 63 | 31 | 8 | 17 | 56 | | | | | | | 180 | 83.10 | 14,976.00 | |
| 3 ALCOHOL, 70%, ethyl, 500ml | bottle | 288 | 115 | 163 | 566 | 216 | | | 280 | 216 | 30 | 61 | 307 | | | | | | | 1153 | 47.82 | 55,136.46 | |
| 4 CARBON FILM, A4 size, 100 sheets per box | box | | | | | | | | | | | | | | | | | | | | | 197.48 | |
| 5 CARBON FILM, PE, Black, 216mm x 30mm, 100 sheets per box | box | | | | | | | | | | | | | | | | | | | | | 202.50 | |
| 6 CARTOLINA, assorted color, 20 pieces per pack | pack | 11 | 4 | 10 | 25 | 78 | | 10 | 88 | 28 | | 13 | 41 | | | | | | | 154 | 64.48 | 9,929.92 | |
| 7 CHALK, white, dustless, 100 pieces per box | box | | 25 | 1 | 26 | 55 | | | 56 | | | 1 | 1 | | | | | | | 83 | 25.86 | 2,146.38 | |
| 8 CLEARBOOK, A4 size | piece | | | | | | | | | | | | | | | | | | | | | 29.52 | |
| 9 CLEARBOOK, Legal size | piece | 15 | 11 | 15 | 41 | 5 | | 10 | 15 | 5 | | 15 | 20 | | | | | | | 76 | 43.68 | 3,319.68 | |
| 10 CLIP, backfold, 19mm, 12 pieces per box | box | 17 | | | 17 | 10 | | | 10 | 5 | | | 5 | | | | | | | 32 | 7.28 | 232.96 | |
| 11 CLIP, backfold, 25mm, 12 pieces per box | box | 11 | | 10 | 21 | | | | 10 | 10 | | | 10 | | | | | | | 41 | 13.50 | 553.50 | |
| 12 CLIP, backfold, 32mm, 12 pieces per box | box | 9 | | | 9 | 2 | | | 2 | 3 | | | 3 | | | | | | | 14 | 19.12 | 267.68 | |
| 13 CLIP, backfold, 50mm, 12 pieces per box | box | 4 | | 17 | 21 | 25 | | | 30 | 5 | | | 5 | | | | | | | 56 | 43.68 | 2,446.08 | |
| 14 CORRECTION TAPE, 6 meters(5m), 1 piece in individual plastic | piece | 27 | 52 | 88 | 167 | 55 | | 10 | 100 | 37 | 58 | 56 | 151 | | | | | | | 418 | 31.20 | 13,041.60 | |
| 15 DATA FILE BOX, made with chipboard, with closed ends | box | 104 | 19 | 49 | 172 | 33 | | 56 | 114 | 12 | 6 | 30 | 48 | | | | | | | 334 | 69.78 | 23,306.52 | |
| 16 DATA FOLDER, made with chipboard, taglia lock | piece | 8 | | 30 | 38 | 10 | | 30 | 40 | | | | 3 | | | | | | | 78 | 68.64 | 5,353.92 | |
| 17 ENVELOPE, DOCUMENTARY, for A4 size documents, 500 pieces per box | box | | 4 | 6 | 10 | 3 | | | 3 | 3 | | | 3 | | | | | | | 16 | 381.54 | 6,104.64 | |
| 18 ENVELOPE, DOCUMENTARY, for Legal size documents, 500 pieces per box | box | | 4 | 7 | 11 | 4 | | | 7 | 3 | | | 4 | | | | | | | 22 | 507.40 | 11,162.80 | |
| 19 ENVELOPE, EXPANDING, KRAFTBOARD, for legal size documents, 100 pieces per box | box | | 1 | 3 | 4 | | | | 2 | 2 | | | 2 | | | | | | | 6 | 621.71 | 3,730.26 | |
| 20 ENVELOPE, EXPANDING, plastic | piece | 100 | 120 | | 220 | 152 | | | 152 | 100 | 50 | | 150 | | | | | | | 522 | 27.61 | 14,412.42 | |
| 21 ENVELOPE, MAILING, 500 pieces per box | box | | | | | 2 | | | 2 | | | | 2 | | | | | | | 2 | 499.20 | 998.40 | |
| 22 ENVELOPE, MAILING, with window, 500 pieces per box | box | 11 | 4 | 11 | 26 | 2 | | | 5 | | | | 3 | | | | | | | 31 | 561.60 | 17,409.60 | |
| 23 ERASER, felt, for blackboard/whiteboard | piece | 5 | 29 | 5 | 39 | 58 | | | 58 | 1 | 2 | | 3 | | | | | | | 100 | 11.11 | 1,111.00 | |
| 24 ERASER, plastic or rubber | piece | | 22 | | 22 | | | | | | | | | | | | | | | 22 | 2.29 | 50.38 | |
| 25 FASTENER, for paper, metal, 50 sets per box | box | 12 | 17 | 7 | 36 | 12 | | | 16 | 10 | 12 | 5 | 27 | | | | | | | 79 | 57.09 | 4,510.11 | |
| 26 FILE ORGANIZER, expanding, legal, plastic, assorted colors | piece | 13 | | 44 | 57 | 20 | | | 54 | | | | | | | | | | | 111 | 70.67 | 7,844.37 | |
| 27 FILE TAB DIVIDER, A4, five (5) colors per set | set | | | | | | | | | | | | | | | | | | | | | 12.48 | |
| 28 FILE TAB DIVIDER, Legal Size, five(5) colors per set | set | | | | | | | | | | | | | | | | | | | | | 16.64 | |
| 29 FOLDER, Fancy, A4, 50sf bundle | bundle | | | 3 | 3 | | | | 3 | | | | | | | | | | | 6 | 234.00 | 1,404.00 | |
| 30 FOLDER, Fancy, Legal, 50 pieces per bundle | bundle | | | 5 | 5 | | | | 5 | | | | | | | | | | | 10 | 291.20 | 2,912.00 | |
| 31 FOLDER, L-type, A4, 50 pieces per pack | pack | | | | | | | | | | | | | | | | | | | | | 166.40 | |
| 32 FOLDER, L-type, Legal size, 50 pieces per pack | pack | | | | | | | | | 1 | | | | | | | | | | 1 | 203.84 | 203.84 | |
| 33 FOLDER, Pressboard, size 210mm x 370mm, 100sf/box | box | | | 2 | 2 | | | | | | | | | | | | | | | 2 | 745.72 | 1,491.44 | |
| 34 FOLDER, Tagboard, A4, 100 pieces per pack | pack | 6 | | | 6 | | | | | | | | | | | | | | | 11 | 179.28 | 1,972.08 | |
| 35 FOLDER, Tagboard, Legal size, 100 pieces per pack | pack | 8 | 1 | 13 | 22 | | | 5 | | | | | | | | | | | | 44 | 200.87 | 8,836.28 | |
| 36 GLUE, all purpose, 300 grams min. | jar | 55 | 20 | 54 | 129 | 74 | | | 89 | 45 | | | 74 | | | | | | | 292 | 44.18 | 12,900.56 | |
| 37 INDEX TAB, self-adhesive, 5 set/box, assorted colors | box | | | | | | | | | | | | | | | | | | | | | 50.84 | |
| 38 LOOSELEAF COVER, sockets per bundle | bundle | | | | | | | | | | | | | | | | | | | | | 539.76 | |
| 39 MAGAZINE FILE BOX, LARGE | piece | 42 | 20 | 10 | 72 | 5 | | | 5 | 5 | | | 10 | | | | | | | 87 | 41.60 | 3,619.20 | |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | Total Quantity | Price Catalogue as of August 16, 2016 | TOTAL AMOUNT | | | | |
|--|-----------------|----------------------|-----|-------|-----|-------|-----|------|-----|------|-----|------|-----|----------------|---------------------------------------|--------------|-----|-----------|-----------|--------|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | | | | Oct | Nov | Dec | Q4 |
| COMMON OFFICE DEVICES | | | | | | | | | | | | | | | | | | | | |
| 1 CUTTER BLADE, heavy duty cutter, 10 pieces per tube | tube | 6 | | | 6 | 4 | | 4 | | | | | | | | | 10 | 9.19 | 91.90 | |
| 2 CUTTER KNIFE, heavy duty | piece | 14 | 195 | 13 | 222 | 264 | 12 | 276 | 6 | | | 6 | | | | | 504 | 19.76 | 9,959.04 | |
| 3 DATING AND STAMPING MACHINE | piece | 2 | | 11 | 13 | 7 | | 11 | 5 | | | 5 | | | | | 29 | 478.36 | 13,873.02 | |
| 4 PENCIL SHARPENER, 1 piece in individual plastic case | piece | 2 | | 9 | 11 | 5 | | 11 | | | | 1 | | | | | 23 | 187.20 | 4,305.60 | |
| 5 PUNCHER, paper, heavy duty, with two hole guide, 1 piece in individual box | piece | 22 | 5 | 17 | 44 | 6 | | 7 | 5 | 2 | 3 | 10 | | | | | 61 | 114.38 | 6,971.08 | |
| 6 SCISSORS, (6") | pair | 63 | 162 | 37 | 282 | 296 | | 308 | 14 | | | 14 | | | | | 604 | 15.73 | 8,292.92 | |
| 7 STAPLE REMOVER, plier type | piece | 5 | | | 5 | | | | | | | | | | | | 5 | 82.16 | 410.80 | |
| 8 STAPLER, binder type, heavy duty for high volume stapling, 25-35 sheets of 70gsm bond paper stapling capacity, min 100 staples, with adjustable paper guide | piece | 1 | | 3 | 4 | | | | | | | | | | | | 4 | 873.80 | 3,515.20 | |
| 9 STAPLER, standard | piece | | | 11 | 11 | | | 10 | | | | | | | | | 21 | 18.18 | 381.78 | |
| 10 TAPE DISPENSER, table top | piece | 1 | | 14 | 15 | | | 10 | | | | | | | | | 25 | 47.72 | 1,193.00 | |
| 11 WASTE BASKET, non-rigid plastic | piece | 4 | 4 | 5 | 13 | | | 5 | 5 | | | 5 | | | | | 23 | 23.90 | 549.70 | |
| COMMON JANITORIAL SUPPLIES | | | | | | | | | | | | | | | | | | | | |
| 1 BROOM, soft (lambo) | piece | 26 | 15 | 86 | 127 | 47 | 6 | 60 | 113 | 25 | 2 | 57 | 84 | | | | 324 | 88.40 | 28,641.60 | |
| 2 BROOM, stick (tingting) | piece | 21 | 15 | 120 | 156 | 66 | 20 | 90 | 176 | | | 80 | 102 | | | | 434 | 23.92 | 10,381.28 | |
| 3 CLEANER, TOILET BOWL AND URINAL, 900-1000ml cap | bottle | 21 | | | 21 | 30 | | | 30 | | | | | | | | 51 | 41.60 | 2,121.60 | |
| 4 CLEANSER, scouring powder, 350grams/can | can | | | 16 | 16 | | | | | | | | | | | | 16 | 21.27 | 340.32 | |
| 5 DETERGENT POWDER, all purpose, kilo/pouch | pouch | 30 | 24 | 80 | 134 | 26 | | 50 | 76 | 12 | | 25 | 37 | | | | 247 | 37.43 | 9,245.21 | |
| 6 DISINFECTANT SPRAY, 400-550 grams | can | 69 | | 50 | 119 | 6 | | 5 | 11 | 2 | 6 | 5 | 13 | | | | 143 | 19.60 | 7,102.80 | |
| 7 DUST PAN, non-rigid plastic | piece | 11 | 4 | 36 | 51 | 9 | | 20 | 29 | 2 | | 15 | 17 | | | | 97 | 27.96 | 2,721.12 | |
| 8 FLOOR WAX, Paste, red | can | 17 | | | 17 | | | | | | | | | | | | 17 | 202.80 | 3,447.60 | |
| 9 FURNITURE CLEANER, aerosol, 300ml/can | can | 21 | | 9 | 30 | 1 | | 3 | 4 | 1 | | 5 | 1 | | | | 35 | 81.76 | 2,966.60 | |
| 10 INSECTICIDE, aerosol type, 600ml/can | can | 32 | 18 | 28 | 78 | 7 | | 10 | 17 | 6 | 8 | 5 | 19 | | | | 114 | 124.86 | 14,227.20 | |
| 11 MOPBUCKET | piece | 1 | | | 1 | 3 | | 3 | | | | 2 | 2 | | | | 6 | 182.00 | 1,092.00 | |
| 12 MOPHANDLE, screw type, aluminum handle | piece | | | | | | | | | | | | | | | | | | | |
| 13 MOPHEAD, made of rayon | piece | 6 | | | 6 | 12 | | 12 | | | | | | | | | 18 | 147.48 | | |
| 14 RAG, all cotton, 32 pieces per kilo per bundle | bundle | 9 | 2 | 3 | 14 | 2 | | 2 | 2 | | | 2 | 12 | | | | 28 | 98.80 | 1,778.40 | |
| 15 SCOURING PAD, 5 pieces per pack | pack | 16 | | 16 | 32 | | | | | | | | | | | | 32 | 49.69 | 1,391.32 | |
| 16 TRASHBAG, plastic, transparent, topc/roll | roll | 2 | | | 2 | 2 | | 2 | 2 | | | 2 | 2 | | | | 6 | 102.96 | 3,294.72 | |
| 17 DISINFECTANT, bleaching solution | cart | | | | | | | | | | | | | | | | | | 139.88 | 839.28 |
| COMMON OFFICE EQUIPMENT | | | | | | | | | | | | | | | | | | | | |
| 1 BINDING AND PUNCHING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching, width adjustable to any format, binds 425 sheets, or up to 2" thick, all metal construction | unit | | | | | | | 1 | 1 | | | | | | | | 1 | 10,400.00 | 10,400.00 | |
| 2 CALCULATOR, COMPACT, electronic, 12 digits cap, 1 unit in individual box | unit | | | | | | | | | | | | | | | | | | 142.36 | |
| 3 CALCULATOR, SCIENTIFIC, 1 unit per box | unit | | | 3 | 3 | | | | | | | | | | | | 5 | 328.64 | 1,643.20 | |
| 4 CHAIR, monobloc, without armrest, beige | piece | 48 | | 150 | 198 | 42 | | 42 | 74 | | | | 74 | | | | 314 | 254.68 | 79,969.32 | |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | Total Quantity | Price Catalogue as of August 16, 2016 | TOTAL AMOUNT | | | | | | | | |
|--|-----------------|----------------------|-----|-------|-----|-------|-----|------|----|------|-----|------|----|----------------|---------------------------------------|--------------|-----|-----|-----|----------|------------|--|--|--|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | | | | Oct | Nov | Dec | Q4 | | | | |
| 6 COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500 sets/box | box | | | | | | | | | | | | | | | | | | 110 | 958.15 | - | | | |
| 7 DVD REWRITABLE, 4x speed, 4.7GB capacity | piece | 50 | | | 50 | 60 | | 60 | | | | | | | | | | | | 21.79 | 2,396.90 | | | |
| 8 EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0, backward compatible with USB 2.0, 5400 rpm, with dual color LED light to indicate USB 3.0/USB 2.0 transmission, USB powered, System Requirements: USB 3.0: Windows XP/Vista/ MacOSx 10.4 or above, with USB 3.0 cable and product guide | piece | 6 | 12 | 14 | 32 | 9 | | 20 | 9 | | | | | | | | | | 61 | 2,848.40 | 171,922.40 | | | |
| 9 FLASH DRIVE, 16GB, USB 2.0, plug and play | piece | 25 | 18 | 41 | 84 | 49 | | 54 | 12 | | | | | | | | | | 176 | 194.48 | 34,228.48 | | | |
| 10 MOUSE, optical, USB connection type | unit | | | | | | | | | | | | | | | | | | | 127.80 | - | | | |
| HANDBOOK ON PROCUREMENT | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT RA 9184(6th Edition), 6" x 9", 296 pages. | | piece | | | | | | | | | | | | | | | | | | 61.83 | - | | | |
| CONSUMABLES | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 INK CART, BROTHER LC99BK, Black | cart | | | | | | | | | | | | | | | | | | | 681.20 | - | | | |
| 2 INK CART, BROTHER LC99C, Cyan | cart | | | | | | | | | | | | | | | | | | | 447.20 | - | | | |
| 3 INK CART, BROTHER LC99M, Magenta | cart | | | | | | | | | | | | | | | | | | | 447.20 | - | | | |
| 4 INK CART, BROTHER LC99Y, Yellow | cart | | | | | | | | | | | | | | | | | | | 447.20 | - | | | |
| 5 INK CART, BROTHER LC67B, Black | cart | | | | | | | | | | | | | | | | | | | 910.00 | - | | | |
| 6 INK CART, BROTHER LC67C, Cyan | cart | | | | | | | | | | | | | | | | | | | 546.00 | - | | | |
| 7 INK CART, BROTHER LC67HYBK, Black | cart | | | | | | | | | | | | | | | | | | | 546.00 | - | | | |
| 8 INK CART, BROTHER LC67HYC, Cyan | cart | | | | | | | | | | | | | | | | | | | 546.00 | - | | | |
| 9 INK CART, BROTHER LC67HYM, Magenta | cart | | | | | | | | | | | | | | | | | | | 1,538.45 | - | | | |
| 10 INK CART, BROTHER LC67HY, Yellow | cart | | | | | | | | | | | | | | | | | | | 868.40 | - | | | |
| 11 INK CART, BROTHER LC67Y, Yellow | cart | | | | | | | | | | | | | | | | | | | 868.40 | - | | | |
| 12 INK CART, BROTHER LC67Y, Yellow | cart | | | | | | | | | | | | | | | | | | | 868.40 | - | | | |
| 13 INK CART, CANON CL-741, Colored | cart | | | | 10 | | | 5 | | | | | | | | | | | 20 | 737.35 | 14,747.20 | | | |
| 14 INK CART, CANON CL-811, Colored | cart | | | | 10 | | | 5 | | | | | | | | | | | 20 | 737.35 | 14,747.20 | | | |
| 15 INK CART, CANON CL-726, Black | cart | | | | | | | | | | | | | | | | | | 167 | 574.08 | - | | | |
| 16 INK CART, CANON CL-726, Cyan | cart | | | | | | | | | | | | | | | | | | | 574.08 | - | | | |
| 17 INK CART, CANON CL-726, Magenta | cart | | | | | | | | | | | | | | | | | | | 574.08 | - | | | |
| 18 INK CART, CANON CL-726, Yellow | cart | | | | | | | | | | | | | | | | | | | 976.52 | - | | | |
| 19 INK CART, CANON PG-740, Black | cart | | | | 29 | | | 10 | | | | | | | | | | | 44 | 535.60 | 23,566.40 | | | |
| 20 INK CART, CANON PG-810, Black | cart | 30 | 31 | 58 | 119 | 70 | | 109 | 47 | | | | | | | | | | 296 | 535.60 | 158,537.60 | | | |
| 21 INK CART, CANON PG-125, Black | cart | | | | | | | | | | | | | | | | | | | 535.60 | - | | | |
| 22 INK CART, EPSON C31T039090 (To 38), Black | cart | | | | | | | | | | | | | | | | | | | 491.92 | - | | | |
| 23 INK CART, EPSON C31T039090 (To 39), Colored | cart | | | | | | | | | | | | | | | | | | | 719.64 | - | | | |
| 24 INK CART, EPSON C31T05190C(3AN)(9IN),Black | cart | | | | | | | | | | | | | | | | | | | 426.40 | - | | | |
| 25 INK CART, EPSON C31T05290C(3AN)(9IN),Cyan | cart | | | | | | | | | | | | | | | | | | | 426.40 | - | | | |
| 26 INK CART, EPSON C31T05390C(3AN)(9IN),Magenta | cart | | | | | | | | | | | | | | | | | | | 426.40 | - | | | |
| 27 INK CART, EPSON C31T05490C(3AN)(9IN),Yellow | cart | | | | | | | | | | | | | | | | | | | 426.40 | - | | | |
| 28 INK CART, EPSON C31664200 (T6642), Cyan | cart | 88 | 24 | 66 | 178 | 70 | | 172 | 69 | | | | | | | | | | 474 | 254.80 | 120,775.20 | | | |
| 29 INK CART, EPSON C31664300 (T6643), Magenta | cart | 90 | 24 | 75 | 189 | 52 | | 142 | 75 | | | | | | | | | | 484 | 254.80 | 123,323.20 | | | |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | Total Quantity | Price Catalogue as of August 16, 2016 | TOTAL AMOUNT | | | | |
|--|-----------------|----------------------|-----|-------|-----|-------|-----|------|-----|------|-----|------|-----|----------------|---------------------------------------|--------------|-----|-----|----------|------------|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | | | | Oct | Nov | Dec | Q4 |
| 30 INK CART, EPSON C31664400 (T6644), Yellow | cart | 90 | 24 | 70 | 184 | 48 | 5 | 80 | 133 | 71 | 23 | 70 | 164 | | | | | 481 | 2,548.80 | 122,558.80 |
| 31 INK CART, EPSON C316664100 (T6641), Black | cart | 103 | 49 | 79 | 231 | 76 | 5 | 81 | 162 | 92 | 50 | 81 | 223 | | | | | 616 | 2547.80 | 156,956.80 |
| 32 INK CART, HP 51645A, (HP45), Black | cart | 4 | | | 4 | | | | | 3 | | | 3 | | | | | 7 | 1,346.80 | 9,427.60 |
| 33 INK CART, HP C8833A, (HP23), Tri-color | cart | | | | | | | | | | | | | | | | | | 1,612.00 | - |
| 34 INK CART, HP C8844A, (HP10), Black | cart | | | | | | | | | | | | | | | | | | 1,554.80 | - |
| 35 INK CART, HP C9906AA, (HP906), Cyan | cart | | | | | | | | | | | | | | | | | | 1,554.80 | - |
| 36 INK CART, HP C9907AA, (HP907), Cyan | cart | | | | | | | | | | | | | | | | | | 1,034.80 | - |
| 37 INK CART, HP C9908AA, (HP908), Magenta | cart | | | | | | | | | | | | | | | | | | 1,034.80 | - |
| 38 INK CART, HP C9909AA, (HP909), Yellow | cart | | | | | | | | | | | | | | | | | | 982.80 | - |
| 39 INK CART, HP C9936A, (HP18), Black | cart | | | | | | | | | | | | | | | | | | 717.60 | - |
| 40 INK CART, HP C9937A, (HP18), Cyan | cart | | | | | | | | | | | | | | | | | | 717.60 | - |
| 41 INK CART, HP C9938A, (HP18), Magenta | cart | | | | | | | | | | | | | | | | | | 717.60 | - |
| 42 INK CART, HP C9939A, (HP18), Yellow | cart | | | | | | | | | | | | | | | | | | 717.60 | - |
| 43 INK CART, HP C6578DA, (HP78), Tri-color | cart | 14 | | | 14 | 4 | | | 4 | 14 | | | 14 | | | | | 32 | 1,606.80 | 51,417.60 |
| 44 INK CART, HP C6615DA, (HP15), Black | cart | 4 | | | 4 | 4 | | | 4 | 4 | | | 4 | | | | | 12 | 1,237.60 | 14,851.20 |
| 45 INK CART, HP C6625AA, (HP17), Tri-color | cart | | | | | | | | | | | | | | | | | | 1,346.80 | - |
| 46 INK CART, HP C6656AA, (HP56), Black | cart | | | | | | | | | | | | | | | | | | 921.44 | - |
| 47 INK CART, HP C6657AA, (HP57), Tri-color | cart | | | | | | | | | | | | | | | | | | 1,466.40 | - |
| 48 INK CART, HP C8727AA, (HP27), Black | cart | | | | | | | | | | | | | | | | | | 826.80 | - |
| 49 INK CART, HP C8765WA, (HP94), Black | cart | | | | | | | | | | | | | | | | | | 990.80 | - |
| 50 INK CART, HP C8766WA, (HP95), Tri-color | cart | | | | | | | | | | | | | | | | | | 1,133.60 | - |
| 51 INK CART, HP C8767WA, (HP96), Black | cart | 6 | | | 6 | | | | | 6 | | | 6 | | | | | 12 | 1,430.00 | 17,160.00 |
| 52 INK CART, HP C9354AA, (HP21), Black | cart | 4 | | | 4 | 4 | | | 4 | | | | 4 | | | | | 8 | 650.00 | 5,200.00 |
| 53 INK CART, HP C9352AA, (HP22), Tri-color | cart | 6 | | | 6 | 6 | | | 6 | | | | 6 | | | | | 12 | 751.92 | 9,023.04 |
| 54 INK CART, HP C9361WA, (HP93), Tri-color | cart | | | | | | | | | | | | | | | | | | 1,346.80 | - |
| 55 INK CART, HP C9362WA, (HP92), Black | cart | | | | | | | | | | | | | | | | | | 600.08 | - |
| 56 INK CART, HP C9363WA, (HP97), Tri-color | cart | 8 | | | 8 | | | | | 8 | | | 8 | | | | | 16 | 1,492.40 | 23,878.40 |
| 57 INK CART, HP C9364WA, (HP98), Black | cart | | | | | | | | | | | | | | | | | | 816.80 | - |
| 58 INK CART, HP C9314A, (HP900), Black | cart | | | | | | | | | | | | | | | | | | 296.40 | - |
| 59 INK CART, HP C9315A, (HP900), Tri-color | cart | | | | | | | | | | | | | | | | | | 379.60 | - |
| 60 INK CART, HP C9336WA, (HP74), Black | cart | | | | | | | | | | | | | | | | | | 596.88 | - |
| 61 INK CART, HP C9337WA, (HP75), Tri-color | cart | | | | | | | | | | | | | | | | | | 1,503.00 | - |
| 62 INK CART, HP C9338WA, (HP75), Tri-color | cart | | | | | | | | | | | | | | | | | | 807.92 | - |
| 63 INK CART, HP C9339WA, (HP75), Tri-color | cart | | | | | | | | | | | | | | | | | | 1,606.80 | - |
| 64 INK CART, HP C9340WA, (HP60), Black | cart | 20 | | | 20 | 3 | | | 3 | 20 | | | 20 | | | | | 40 | 630.60 | 25,584.00 |
| 65 INK CART, HP C9341WA, (HP60), Black | cart | | | | | | | | | | | | | | | | | | 1,445.69 | - |
| 66 INK CART, HP C9342WA, (HP60), Black | cart | | | | | | | | | | | | | | | | | | 754.90 | - |
| 67 INK CART, HP C9343WA, (HP60), Tri-color | cart | 20 | | | 20 | 3 | | | 3 | 20 | | | 20 | | | | | 43 | 1,658.80 | 71,328.40 |
| 68 INK CART, HP C9344A, (HP901), Black | cart | | | | | | | | | | | | | | | | | | 639.60 | - |
| 69 INK CART, HP C9345A, (HP901), Tri-color | cart | | | | | | | | | | | | | | | | | | 1,019.20 | - |
| 70 INK CART, HP C9346A, (HP902), Black | cart | | | | | | | | | | | | | | | | | | 1,038.80 | - |
| 71 INK CART, HP C9347A, (HP903), Black | cart | 8 | | | 8 | 2 | | | 2 | 9 | | | 9 | | | | | 19 | 358.80 | 6,817.20 |
| 72 INK CART, HP C9348A, (HP903), Tri-color | cart | 28 | 7 | | 35 | 9 | | | 9 | 36 | | | 43 | | | | | 87 | 358.80 | 31,215.60 |
| 73 INK CART, HP C9349A, (HP920), Black | cart | 45 | 3 | 10 | 28 | | | | | | | | | | | | | 28 | 792.48 | 22,189.44 |
| 74 INK CART, HP C9372AA, (HP920), Cyan | cart | 5 | 3 | 10 | 18 | | | | | | | | | | | | | 23 | 629.20 | 14,471.60 |
| 75 INK CART, HP C9373AA, (HP920), Magenta | cart | 5 | 3 | 10 | 18 | | | | | | | | | | | | | 23 | 629.20 | 14,471.60 |
| 76 INK CART, HP C9374AA, (HP920), Yellow | cart | 5 | 3 | 10 | 18 | | | | | | | | | | | | | 23 | 629.20 | 14,471.60 |

| Item & Specifications | | Unit of Measure | Quantity Requirement | | | | | | | | | | | | Total Quantity | Price Catalogue as of August 16, 2016 | TOTAL AMOUNT | | |
|-----------------------|---|-----------------|----------------------|----|-------|-----|------|----|------|-----|------|----|-----|-----|----------------|---------------------------------------|--------------|-----------|----|
| Jan | Feb | | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | Oct | Nov | | | | Dec | Q4 |
| 121 | TONER CART, HP CE310A, Black | cart | | | | | | | | | | | | | | | | 3,166.80 | |
| 122 | TONER CART, HP CE314A, Cyan | cart | | | | | | | | | | | | | | | | 3,010.80 | |
| 123 | TONER CART, HP CE312A, Yellow | cart | | | | | | | | | | | | | | | | 3,010.80 | |
| 124 | TONER CART, HP CE313A, Magenta | cart | | | | | | | | | | | | | | | | 3,010.80 | |
| 125 | TONER CART, HP CE310A, Black | cart | | | | | | | | | | | | | | | | 7,599.80 | |
| 126 | TONER CART, HP CE314A, Cyan | cart | | | | | | | | | | | | | | | | 5,254.80 | |
| 127 | TONER CART, HP CE312A, Yellow | cart | | | | | | | | | | | | | | | | 9,978.80 | |
| 128 | TONER CART, HP CE313A, Magenta | cart | | | | | | | | | | | | | | | | 9,978.80 | |
| 129 | TONER CART, HP CE390A, Black | cart | | | | | | | | | | | | | | | | 9,978.80 | |
| 130 | TONER CART, HP CE400A, Black | cart | | | | | | | | | | | | | | | | 9,978.80 | |
| 131 | TONER CART, HP CE401A, Cyan | cart | | | | | | | | | | | | | | | | 3,790.80 | |
| 132 | TONER CART, HP CE402A, Yellow | cart | | | | | | | | | | | | | | | | 5,492.80 | |
| 133 | TONER CART, HP CE403A, Magenta | cart | | | | | | | | | | | | | | | | 5,492.80 | |
| 134 | TONER CART, HP CE410A, (HP305), Black | cart | | | | | | | | | | | | | | | | 5,492.80 | |
| 135 | TONER CART, HP CE411A, (HP305), Cyan | cart | | | | | | | | | | | | | | | | 3,998.80 | |
| 136 | TONER CART, HP CE412A, (HP305), Yellow | cart | | | | | | | | | | | | | | | | 7,066.80 | |
| 137 | TONER CART, HP CE413A, (HP305), Magenta | cart | | | | | | | | | | | | | | | | 3,194.40 | |
| 138 | TONER CART, HP CE505A, Black | cart | | | | | | | | | | | | | | | | 3,328.00 | |
| 139 | TONER CART, HP CE505X, Black, high cap | cart | | | | | | | | | | | | | | | | 7,492.80 | |
| 140 | TONER CART, HP Q2612A, Black | cart | | | | | | | | | | | | | | | | 3,530.80 | |
| 141 | TONER CART, HP Q2613A, Black | cart | | | | | | | | | | | | | | | | 7,544.00 | |
| 142 | TONER CART, HP Q5942A, Black | cart | | | | | | | | | | | | | | | | 10,845.12 | |
| 143 | TONER CART, HP Q5949A, Black | cart | | | | | | | | | | | | | | | | 10,845.12 | |
| 144 | TONER CART, HP Q5950A, Black | cart | | | | | | | | | | | | | | | | 10,845.12 | |
| 145 | TONER CART, HP Q5951A, Cyan | cart | | | | | | | | | | | | | | | | 3,317.60 | |
| 146 | TONER CART, HP Q5952A, Yellow | cart | | | | | | | | | | | | | | | | 3,614.00 | |
| 147 | TONER CART, HP Q5953A, Magenta | cart | | | | | | | | | | | | | | | | 3,614.00 | |
| 148 | TONER CART, HP Q6000A, Black | cart | | | | | | | | | | | | | | | | 5,526.56 | |
| 149 | TONER CART, HP Q6001A, Cyan | cart | | | | | | | | | | | | | | | | 5,495.36 | |
| 150 | TONER CART, HP Q6002A, Yellow | cart | | | | | | | | | | | | | | | | 5,844.80 | |
| 151 | TONER CART, HP Q6003A, Magenta | cart | | | | | | | | | | | | | | | | 3,894.80 | |
| 152 | TONER CART, HP Q6470A, Black | cart | | | | | | | | | | | | | | | | 8,874.32 | |
| 153 | TONER CART, HP Q6471A, Cyan | cart | | | | | | | | | | | | | | | | 9,530.40 | |
| 154 | TONER CART, HP Q6472A, Yellow | cart | | | | | | | | | | | | | | | | 4,992.00 | |
| 155 | TONER CART, HP Q6473A, Magenta | cart | | | | | | | | | | | | | | | | 2,600.00 | |
| 156 | TONER CART, HP Q7553A, Black | cart | | | | | | | | | | | | | | | | 2,912.00 | |
| 157 | TONER CART, LEXMARK E360HHP, Black | cart | | | | | | | | | | | | | | | | 2,992.00 | |
| 158 | TONER CART, LEXMARK T650AHP, Black | cart | | | | | | | | | | | | | | | | 2,591.20 | |
| 159 | TONER CART, SAMSUNG MLT-D2850B, Black | cart | | | | | | | | | | | | | | | | 2,912.00 | |
| 160 | TONER CART, SAMSUNG MLT-D101S, Black | cart | | | | | | | | | | | | | | | | 2,794.00 | |
| 161 | TONER CART, SAMSUNG MLT-D103L, Black | cart | | | | | | | | | | | | | | | | 2,591.20 | |
| 162 | TONER CART, SAMSUNG MLT-D103S, Black | cart | | | | | | | | | | | | | | | | 3,120.00 | |
| 163 | TONER CART, SAMSUNG MLT-D104S, Black | cart | | | | | | | | | | | | | | | | 7,280.00 | |
| 164 | TONER CART, SAMSUNG MLT-D105L, Black | cart | | | | | | | | | | | | | | | | 4,368.00 | |
| 165 | TONER CART, SAMSUNG MLT-D108S, Black | cart | | | | | | | | | | | | | | | | 9,464.00 | |
| 166 | TONER CART, SAMSUNG MLT-D195S(ML-2010D3), Black | cart | | | | | | | | | | | | | | | | 8,736.00 | |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | Total Quantity | Price Catalogue as of August 15, 2016 | TOTAL AMOUNT | | | | | | | | | |
|--|-----------------|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|----------------|---------------------------------------|--------------|-----|-----|-----|----|--|--|--|----------|---|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | | | | Oct | Nov | Dec | Q4 | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | |
| 165 TONER CART, SAMSUNG MLT-D202E, Black | cart | | | | | | | | | | | | | | | | | | | | | | | 4,388.00 | - |
| 166 TONER CART, SAMSUNG MLT-D202L, Black | cart | | | | | | | | | | | | | | | | | | | | | | | 4,212.00 | - |
| 169 TONER CART, SAMSUNG MLT-D202U, Black | cart | | | | | | | | | | | | | | | | | | | | | | | 757.5 | - |
| 170 TONER CART, SAMSUNG MLT-D202E, Black | cart | | | | | | | | | | | | | | | | | | | | | | | 774.88 | - |
| 171 TONER CART, SAMSUNG MLT-D202L, Black | cart | | | | | | | | | | | | | | | | | | | | | | | 374.88 | - |
| 172 TONER CART, SAMSUNG SCX-D655A, Black | cart | | | | | | | | | | | | | | | | | | | | | | | 75.92 | - |

B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

| COMMON ELECTRICAL SUPPLIES | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|-----------------|----------------------|-----|-------|-----|-------|-----|------|-----|------|-----|------|----|----------------|---------------------------------------|--------------|-----|-----|-----|----|--|--|--|--|---|-------|----------|-----------|
| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | Total Quantity | Price Catalogue as of August 15, 2016 | TOTAL AMOUNT | | | | | | | | | | | | |
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | | | | Oct | Nov | Dec | Q4 | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 ADAPTOR PLUG | Pc | | | | | | | | 8 | | | | | | | | | | | | | | | | 8 | 48.00 | 384.00 | |
| 2 BALLAST, 36 watts | piece | | | 10 | 10 | | | | 8 | | | | | | | | | | | | | | | | | 20 | 78.89 | 1,577.86 |
| 3 Battery 9volts | Pc | | | 8 | 8 | | | | 8 | | | | | | | | | | | | | | | | | 22 | 150.00 | 3,300.00 |
| 4 BATTERY RECHARGEABLE NIMH AA | Pc | | | 4 | 4 | | | | 3 | | | | | | | | | | | | | | | | | 14 | 605.00 | 8,470.00 |
| 5 BATTERY, AA 9volts, dry cell size Energizer, 1pc, per blister pack | Pc | | | | | | | | 10 | | | | | | | | | | | | | | | | | 22 | 88.00 | 1,936.00 |
| 6 BULB (8W, CFL) | Pc | | | 24 | 24 | | | | 24 | | | | | | | | | | | | | | | | | 24 | 70.00 | 1,680.00 |
| 7 BULB (25W, CFL) | Pc | | | 20 | 20 | | | | 20 | | | | | | | | | | | | | | | | | 35 | 230.00 | 12,100.00 |
| 8 BULB (50W, daylight) | Pc | | | 180 | 180 | | | | 180 | | | | | | | | | | | | | | | | | 180 | 50.00 | 9,000.00 |
| 9 BULB (Lead) 10 watts | Pc | | | 15 | 15 | | | | 15 | | | | | | | | | | | | | | | | | 15 | 150.00 | 2,250.00 |
| 10 BULB 30 watts | Pc | | | | | | | | 10 | | | | | | | | | | | | | | | | | 20 | 200.00 | 4,000.00 |
| 11 CIRCUIT BREAKER 15 AMPERES (plug in) | Pc | | | 5 | 5 | | | | 5 | | | | | | | | | | | | | | | | | 10 | 540.00 | 5,400.00 |
| 12 CIRCUIT BREAKER 20 AMPERES (plug in) | Pc | | | 10 | 10 | | | | 10 | | | | | | | | | | | | | | | | | 20 | 540.00 | 10,800.00 |
| 13 CIRCUIT BREAKER 200 AMPERES (3 Phase) | Unit | | | | | | | | 2 | | | | | | | | | | | | | | | | | 2 | 2,750.00 | 5,500.00 |
| 14 CIRCUIT BREAKER 30 AMPERES | Pc | | | 5 | 5 | | | | 5 | | | | | | | | | | | | | | | | | 10 | 540.00 | 5,400.00 |
| 15 CIRCUIT BREAKER 60 AMPERES with case | Pc | | | 5 | 5 | | | | 5 | | | | | | | | | | | | | | | | | 10 | 540.00 | 5,400.00 |
| 16 COMPACT FLOURESCENT LIGHT, 18 watts PS | Pc | | | 24 | 24 | | | | 24 | | | | | | | | | | | | | | | | | 111 | 121.00 | 13,431.00 |
| 17 EPOXY GLUE (A & B) "dura steel" | Tube | | | 2 | 2 | | | | 2 | | | | | | | | | | | | | | | | | 4 | 50.00 | 200.00 |
| 18 EXTENSION WIRE, heavy duty, 25 meters, w/ cable drum | Unit | | | 3 | 3 | | | | 3 | | | | | | | | | | | | | | | | | 3 | 3,850.00 | 11,550.00 |
| 19 EXTENSION WIRE, heavy duty, 30 meters (3 socket) | Pc | | | 10 | 10 | | | | 10 | | | | | | | | | | | | | | | | | 44 | 395.00 | 17,380.00 |
| 20 EXTENSION WIRE, with 5 sockets 6 ft | Pc | | | 2 | 2 | | | | 2 | | | | | | | | | | | | | | | | | 2 | 350.00 | 700.00 |
| 21 EXTENSION WIRE, with 5 sockets 6 ft, universal sockets and leads | Pc | | | 5 | 5 | | | | 5 | | | | | | | | | | | | | | | | | 5 | 800.00 | 4,000.00 |
| 22 FEMALE SOCKET WITH ON/OFF SWITCH | Pc | | | 6 | 6 | | | | 6 | | | | | | | | | | | | | | | | | 12 | 72.00 | 864.00 |
| 23 FLOURESCENT TUBE, 60 watts | Pc | | | 15 | 15 | | | | 20 | | | | | | | | | | | | | | | | | 55 | 350.00 | 19,250.00 |
| 24 MIGHTY BOND, Instant Glue (pioneer/buildo) original | Tube | | | 1 | 1 | | | | 9 | | | | | | | | | | | | | | | | | 25 | 50.00 | 1,250.00 |
| 25 OUTLET, CONVENIENCE (surface type) 2 gang | Pc | | | 2 | 2 | | | | 2 | | | | | | | | | | | | | | | | | 2 | 96.00 | 192.00 |
| 26 PINLIGHT BULB 9 watts (plug in type) | Pc | | | 26 | 26 | | | | 26 | | | | | | | | | | | | | | | | | 50 | 144.00 | 7,200.00 |
| 27 PLIERS, LONG NOSE 8" | Pc | | | 2 | 2 | | | | 2 | | | | | | | | | | | | | | | | | 2 | 354.00 | 708.00 |
| 28 STAPLE WIRE #1 | Box | | | 16 | 16 | | | | 14 | | | | | | | | | | | | | | | | | 60 | 22.00 | 1,320.00 |
| 29 STAPLE, Staple Wire T25: 7/16", trimm (Arrow, genuine) for Gun Tacker | Box | | | | | | | | 3 | | | | | | | | | | | | | | | | | 3 | 300.00 | 900.00 |
| 30 SWITCH (concealed type) 3 gang | Pc | | | 26 | 26 | | | | 26 | | | | | | | | | | | | | | | | | 50 | 144.00 | 7,200.00 |
| 31 SWITCH, KNIFE | Pc | | | 26 | 26 | | | | 12 | | | | | | | | | | | | | | | | | 48 | 83.00 | 3,984.00 |
| 32 TIRE WIRE, #16 | Mtr | | | | | | | | 12 | | | | | | | | | | | | | | | | | 12 | 140.00 | 1,680.00 |
| 33 TIRE WIRE, #8 | Mtr | | | | | | | | 12 | | | | | | | | | | | | | | | | | 12 | 150.00 | 1,800.00 |
| 34 WIRE, PDX Wire #14 | Box | | | | | | | | 2 | | | | | | | | | | | | | | | | | 2 | 2,772.00 | 5,544.00 |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | Price Catalogue as of August 16, 2016 | TOTAL AMOUNT | | | | | | | | |
|---|-----------------|----------------------|-----|-------|-----|-------|-----|------|----|------|-----|------|-----|---------------------------------------|--------------|-----|-----|-----|----|----------------|-----------|--------|-----------|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | | | Oct | Nov | Dec | Q4 | Total Quantity | | | |
| 35 FLUORESCENT LAMP, tubular, 18 watts | tube | | | 25 | 25 | | 25 | | 25 | | 25 | | 25 | | | | | | 86 | | | | |
| COMMON OFFICE EQUIPMENT | | | | | | | | | | | | | | | | | | | | | | | |
| 1 BINDER w/ 2 Clips 9.5 x 15.5 Level Arch Mechanism Clip Binder | Unit | 1 | | 5 | 6 | | 6 | | 5 | | 5 | | 5 | | | | | | 16 | 500.00 | 8,000.00 | | |
| 2 AVR SPOW (Automatic Voltage Regulator) for Computer | Unit | | 3 | 2 | 5 | | 6 | | 6 | | 6 | | 6 | | | | | | 17 | 600.00 | 10,200.00 | | |
| 3 Battery for Lenovo E330 laptop | Unit | | | 1 | 1 | | 1 | | 1 | | 1 | | 1 | | | | | | 1 | 6,000.00 | 6,000.00 | | |
| 4 BATTERY PACK (for Laptop/Notebook) | Pc | | | | | | 1 | | 1 | | 1 | | 1 | | | | | | 1 | 3,000.00 | 3,000.00 | | |
| 5 BATTERY, 12V/7Ah CSB (for UPS, Regulated Sealed Lead/Acid type rechargeable) for UPS | Pc | 3 | | | 3 | | | | | | | | | | | | | | 3 | 1,500.00 | 3,900.00 | | |
| 6 BOARD CUTTER A4 Metal Base, 50x40x5 | Unit | | | 1 | 1 | | 1 | | 1 | | 1 | | 1 | | | | | | 2 | 1,254.00 | 2,508.00 | | |
| 7 CALCULATOR, 12 digits, two-way power source(solar and cell) | Unit | 6 | 3 | | 9 | | 1 | | 2 | | 4 | | 2 | | | | | | 13 | 605.00 | 7,865.00 | | |
| 8 CALCULATOR, compact, electronic, LCD, desktop, display, 12 digits, two-way power source | Unit | 6 | | 5 | 11 | | | | | | | | 2 | | | | | | 13 | 173.00 | 2,249.00 | | |
| 9 CALCULATOR, desktop, heavy duty printing, 12 digits, two(2) color print/illuminated display, AC power source, Canon | Unit | | | 1 | 1 | | 1 | | | | | | | | | | | | 1 | 2,257.00 | 2,257.00 | | |
| 10 CALCULATOR, scientific, 10 digits, cascadet matrix, solar cell type power source | Unit | 6 | 8 | 1 | 15 | | 1 | | 1 | | 1 | | 1 | | | | | | 16 | 480.00 | 7,680.00 | | |
| 11 CORK BOARD 30cm x 35cm | Unit | | | | | | 1 | | 1 | | 1 | | 1 | | | | | | 1 | 1,500.00 | 1,500.00 | | |
| LASER POINTER, PEN TYPE, metal, for presentation, green and red color, 50mW laser power, beam light, continuous light, single-point, uses 2 x LR6 1.5V AA or AAA batteries, button switch | Pc | 8 | 3 | | 11 | | 1 | | | | 1 | | | | | | | | 12 | 638.00 | 7,656.00 | | |
| 13 Rubber Stamp | Pc | 2 | | | 2 | | 6 | | | | 6 | | | | | | | | 8 | 96.00 | 768.00 | | |
| 14 SHARPENER, Pencil Desk | Pc | 2 | 1 | | 3 | | 2 | | 2 | | 2 | | 1 | | | | | | 6 | 264.00 | 1,584.00 | | |
| 15 STAPLER (METAL) LONG ARM HEAVY DUTY/16" | Pc | | 1 | 3 | 4 | | 1 | | 1 | | 1 | | 1 | | | | | | 5 | 1,800.00 | 9,000.00 | | |
| 16 FLING TRAY | Pc | 2 | | 5 | 7 | | 4 | | 4 | | 4 | | 4 | | | | | | 15 | 330.00 | 4,950.00 | | |
| COMMON OFFICE SUPPLIES | | | | | | | | | | | | | | | | | | | | | | | |
| 1 BALLPEN (black/good quality) | Pc | 92 | 24 | 85 | 201 | | 82 | | 72 | | 64 | | 218 | | 83 | | 54 | | 80 | | 217 | 20.00 | 12,720.00 |
| 2 BALLPEN (blue / Good quality) | Pc | | 92 | 333 | 325 | | | | 96 | | 12 | | 108 | | 30 | | 32 | | 32 | | 32 | 20.00 | 9,300.00 |
| 3 BALLPEN (red/good quality) | Pc | 12 | 50 | 62 | 124 | | 30 | | | | | | 30 | | 30 | | | | | | 30 | 20.00 | 3,680.00 |
| 4 BALLPEN (violet/good quality) | Pc | | 50 | | 50 | | | | | | | | 50 | | | | | | | | 50 | 20.00 | 1,000.00 |
| 5 BALLPEN, green, ordinary | Pc | 10 | | 25 | 35 | | 10 | | | | 2 | | 10 | | 10 | | | | 10 | | 20 | 20.00 | 1,300.00 |
| 6 BLADE, for heavy duty cutter, 18mm width, 10 pieces per tube | Tube | 4 | 15 | | 19 | | 7 | | | | 2 | | 9 | | 3 | | | | 5 | | 8 | 66.00 | 2,376.00 |
| 7 BOARD PAPER, long size, green color | Pack | 50 | | | 50 | | | | | | | | | | | | | | | | 50 | 28.00 | 1,400.00 |
| 8 Bond Paper Substance 16 8.5 x 13 | Ream | 103 | | 12 | 115 | | 30 | | 45 | | | | 45 | | 65 | | 24 | | 12 | | 101 | 187.00 | 48,807.00 |
| 9 Bond Paper Substance 16 Short 8.5 x 11 | Ream | 104 | | 12 | 116 | | 80 | | 80 | | | | 80 | | 32 | | 53 | | 44 | | 129 | 186.00 | 60,450.00 |
| 10 CARBON PAPER, black, 100 sheets per box | Box | 3 | | 3 | 3 | | 4 | | | | 3 | | 4 | | 2 | | | | 2 | | 2 | 423.00 | 3,807.00 |
| CARTOLINA, (green), bristol board, 572mm 724mm, 78gsm (min), 0.1mm (min) thickness, non-bleed and non-shrink, doubleback | Pack | | 16 | 25 | 41 | | 45 | | 30 | | 25 | | 100 | | 20 | | | | | | 166 | 101.00 | 16,766.00 |
| 13 CARTOLINA, white, 20 pieces per pack | pack | | | | | | | | | | | | | | | | | | | | | 54.86 | |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | Price Catalogue as of August 16, 2016 | TOTAL AMOUNT | | | | | |
|---|-----------------|----------------------|-----|-------|------|-------|-----|-------|-----|------|-----|------|----|---------------------------------------|--------------|-----|-----|------|----------|----------------|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | | | Oct | Nov | Dec | Q4 | Total Quantity |
| | | | | | | | | | | | | | | | | | | | | |
| 64 FOLDER, Paper/Card Folder-SHORT (11.5"x9.5", plain white or brown) | Pc | 50 | 40 | 105 | 195 | 170 | 20 | 190 | 190 | 190 | 40 | 230 | | | | | | 615 | 16.00 | 9,840.00 |
| 65 FOLDER, Plastic Folder LONG (14"x9.5", plain white w/ plastic holder) | Pc | 610 | 276 | 20 | 906 | 50 | 100 | 750 | 150 | 34 | 40 | 224 | | | | | | 1380 | 16.00 | 20,480.00 |
| 66 FOLDER, Plastic Folder SHORT (11.5"x9.5", plain white w/ plastic holder) | Pc | 206 | 239 | | 445 | 46 | 25 | 71 | 45 | 18 | 40 | 103 | | | | | | 619 | 16.00 | 9,904.00 |
| 67 FOLDER, plastic w/ slider, long | Pc | 127 | 64 | 130 | 321 | 93 | | 73 | 115 | 29 | 70 | 214 | | | | | | 708 | 28.00 | 19,824.00 |
| 68 FOLDER, plastic, sliding, A4, clear | Pc | 348 | 64 | 150 | 562 | 126 | | 176 | 160 | 24 | 40 | 224 | | | | | | 962 | 10.00 | 9,620.00 |
| 69 FOUNTAIN PEN | Pc | 3 | | | 3 | | | | 3 | | | 3 | | | | | | 6 | 385.00 | 2,310.00 |
| 70 GLASS CLEANER | BH | 1 | | 6 | 7 | | | | 1 | | | 3 | | | | | | 8 | 265.00 | 2,120.00 |
| 71 GLUE, (GEL) 18ml. | BH | 12 | 120 | 22 | 154 | 105 | | 105 | 8 | 18 | | 26 | | | | | | 286 | 48.00 | 13,728.00 |
| 72 Glue, Padding | BH | | | 1 | 1 | | | | | | | | | | | | | 1 | 220.00 | 220.00 |
| 73 HIGHLIGHTER PEN (assorted colors) | Pc | 18 | 12 | 5 | 35 | | | | 12 | | 5 | 17 | | | | | | 52 | 55.00 | 2,860.00 |
| 74 ID Jacket 3x3" with string | Pc | | 270 | | 270 | 1,620 | | 1,620 | 120 | | | 120 | | | | | | 2010 | 14.00 | 28,140.00 |
| 75 ID Jacket with string good quality | Pc | | 900 | 600 | 1500 | 40 | | 390 | | | 150 | 150 | | | | | | 2040 | 22.00 | 44,880.00 |
| 76 ID JACKET, with string, good quality | Pc | | | | | | | | | 50 | | 50 | | | | | | 50 | 11.00 | 550.00 |
| 81 INDEX CARD, 5x8 1/2, 500 PIECES PER PACK | Pack | 6 | | | 6 | | | 230 | 6 | | | 6 | | | | | | 12 | 162.00 | 1,944.00 |
| 83 LAID BOARD PAPER, legal size | Pack | | | | | | | | | | | | | | | | | 230 | 50.00 | 11,500.00 |
| 84 LAID BOARD PAPER, short size, 8-1/2X11" | Pack | | | | | | | 12 | | | | | | | | | | 12 | 55.00 | 660.00 |
| 85 LAID PAPER, legal size, 11X13" | Ream | | 6 | | 6 | | | | | | | | | | | | | 6 | 60.00 | 360.00 |
| 86 LAID PAPER, legal size, 11X13" (Brilliant White), 185 gsm (10s) | Ream | | | | | 5 | | | 5 | | | 5 | | | | | | 10 | 60.00 | 600.00 |
| 87 LAID PAPER, legal size, 11X13" (Cornfield Cream), 185 GSM (10s) | Ream | | | | | 5 | | | 5 | | | 5 | | | | | | 10 | 60.00 | 600.00 |
| 88 LAID PAPER, legal size, 11X13" (Vivory), 185 GSM (10s) | Ream | | | | | 5 | | | 5 | | | 5 | | | | | | 10 | 60.00 | 600.00 |
| 89 LAID PAPER, legal size, 11X13" (Natural) 185 GSM (10s) | Ream | | | | | 5 | | | 5 | | | 5 | | | | | | 10 | 60.00 | 600.00 |
| 90 LAID PAPER, legal size, 11X13" (Powder Blue) 185 GSM (10s) | Ream | | | | | 5 | | | 5 | | | 5 | | | | | | 10 | 60.00 | 600.00 |
| 91 LAID PAPER, legal size, 11X13" (Rose Pink) 185 GSM (10s) | Ream | | | | | 5 | | | 5 | | | 5 | | | | | | 10 | 60.00 | 600.00 |
| 92 LAID PAPER, legal size, 11X13" (Soft Green) 185 GSM (10s) | Ream | | | | | 5 | | | 5 | | | 5 | | | | | | 10 | 60.00 | 600.00 |
| 93 LAID PAPER, legal size, 11X13" (Canton) | Ream | | | | | 10 | | | 10 | | | 10 | | | | | | 10 | 60.00 | 600.00 |
| 94 LAID PAPER, legal size, 8.5X11" MINT GREEN | Ream | 10 | | | 10 | | | | 10 | | | 10 | | | | | | 10 | 1,265.00 | 12,650.00 |
| 95 LAID PAPER, legal size, 8.5X13 green | Ream | | 2 | | 2 | | | | 2 | | | 2 | | | | | | 6 | 1,265.00 | 7,590.00 |
| 96 LAID PAPER, legal size, 8.5X13 Color : cream, beige, light blue | Ream | | | 12 | 12 | | | | | | | 12 | | | | | | 12 | 1,265.00 | 15,180.00 |
| 97 LAID PAPER, legal size, 8.5X13" MINT GREEN | Ream | 11 | | | 11 | | | | 11 | | | 11 | | | | | | 11 | 1,265.00 | 13,915.00 |
| 98 LAID PAPER, SHORT SIZE, 8-1/2X11" | Ream | 17 | 5 | | 22 | 5 | | 5 | 10 | | 5 | 15 | | | | | | 42 | 51.00 | 2,142.00 |
| 99 LAID PAPER, short size, 8-1/2X11" (Brilliant White) 185 GSM (10s) | Pack | | | | | 5 | | | 5 | | | 5 | | | | | | 10 | 46.00 | 460.00 |
| 100 LAID PAPER, short size, 8-1/2X11" (Cornified Cream) 185 GSM (10s) | Pack | | | | | 5 | | | 5 | | | 5 | | | | | | 10 | 46.00 | 460.00 |
| 101 LAID PAPER, short size, 8-1/2X11" (Vivory) 185GSM 10s | Pack | | | | | 5 | | | 5 | | | 5 | | | | | | 10 | 46.00 | 460.00 |
| 102 LAID PAPER, short size, 8-1/2X11" (Powder Blue) 185 GSM (10s) | Pack | | | | | 5 | | | 5 | | | 5 | | | | | | 10 | 46.00 | 460.00 |
| 103 LAID PAPER, short size, 8-1/2X11" (Rose Pink) 185 GSM (10s) | Pack | | | | | 5 | | | 5 | | | 5 | | | | | | 10 | 46.00 | 460.00 |
| 104 LAID PAPER, short size, 8-1/2X11" (Soft Green) 185 GSM (10s) | Pack | | | | | 5 | | | 5 | | | 5 | | | | | | 10 | 46.00 | 460.00 |
| 105 LEVER ARCH FILE 6 mm FC LEGAL SIZE/BLUE (RED/BLACK) | Box | | | | | 50 | | | 50 | | | 50 | | | | | | 50 | 198.00 | 9,900.00 |
| 106 LIQUID PAPER PEN (Wipe-Out) | Pc | 4 | | | 4 | | | | 15 | | | 15 | | | | | | 25 | 132.00 | 3,300.00 |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | Price Catalogue as of August 16, 2016 | TOTAL AMOUNT | | | | | |
|---|-----------------|----------------------|-----|-------|-----|-------|-----|------|-----|------|-----|------|----|---------------------------------------|--------------|-----|-----|------|----------|----------------|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | | | Oct | Nov | Dec | Q4 | Total Quantity |
| 105 MANILA PAPER, 1200mm x 900mm, 60gsm, 0.14mm thickness, pale yellow, 10 sheets per sleeves | Sleeve | 150 | 125 | 5 | 280 | 85 | 50 | 5 | 138 | 2 | | | | | | | | 425 | 29.00 | 12,325.00 |
| 110 MARKER, permanent, chisel type, black | Pc | 1 | | | 1 | 30 | | | 30 | 8 | | | | | | | | 31 | 14.00 | 434.00 |
| 111 MARKER, WATERPROOF WHITE INK | Pc | 8 | | | 8 | | | | | 8 | | | | | | | | 16 | 33.00 | 528.00 |
| 112 MARKER, whiteboard, bullet type, assorted (black, blue, red) | Pc | 12 | | | 12 | | | | | 12 | | | | | | | | 24 | 20.00 | 480.00 |
| 113 MARKING PEN, whiteboard, broad, black | Pc | 57 | | | 69 | 3 | | | 15 | 3 | | | | | | | | 87 | 57.00 | 4,959.00 |
| 114 MARKING PEN, whiteboard, fine, black | Pc | 55 | 26 | 12 | 93 | 43 | | | 43 | 25 | 6 | | | | | | | 175 | 51.00 | 8,925.00 |
| 115 NOTE PAD, (7-1/2" x 5"), stick on, 50mm x 50mm | Pack | | 7 | 38 | 45 | 5 | | | 5 | 5 | | | | | | | | 60 | 143.00 | 8,580.00 |
| 116 NOTEBOOK ORDINARY 400 LEAVES | Pc | 50 | | 30 | 80 | 45 | | | 105 | 75 | | | | | | | | 320 | 18.00 | 5,760.00 |
| 117 NOTEBOOK ORDINARY 40 LEAVES | Pc | | | 150 | 150 | | | | 50 | | | | | | | | | 200 | 18.00 | 3,600.00 |
| 118 NOTEBOOK, stenographers, 40 leaves, ruled both sides | Pc | 80 | 30 | 80 | 190 | 30 | | | 100 | 80 | 62 | | | | | | | 492 | 20.00 | 9,840.00 |
| 120 ORGANIZER EXPANDED ENVELOP BAG | Pc | | | | | | | | 12 | | | | | | | | | 12 | 500.00 | 6,000.00 |
| 121 PACKAGING TAPE, #3 | Roll | 36 | 31 | | 67 | 27 | | | 29 | 23 | 3 | | | | | | | 132 | 85.00 | 11,220.00 |
| 122 PAD (Prescription PAD), (6" x 4") with DA seal and Heading, printed with Rx, 100 pcs per PAD, color white | Pad | 10 | | | 10 | | | | | | | | | | | | | 10 | 75.00 | 750.00 |
| 123 PAD PAPER, ruled, GSP bond, 55 gsm, 210mm x 330mm, yellow or white color, 90 sheets per pad | Pad | | 6 | | 6 | | | | | | | | | | | | | 6 | 24.00 | 144.00 |
| 124 PAPER (YELLOW PAD) | Pad | 23 | 32 | 49 | 104 | 110 | | | 110 | 20 | 2 | | | | | | | 241 | 55.00 | 13,255.00 |
| 125 PAPER CLAMP, Medium size | Box | 12 | | | 12 | | | | | 12 | | | | | | | | 24 | 30.00 | 720.00 |
| 126 PAPER CUTTER | Pc | 3 | | | 3 | 2 | | | 2 | | | | | | | | | 5 | 1,650.00 | 8,250.00 |
| 127 PAPER FASTENER (plastic) | Box | 145 | 37 | 3 | 185 | 50 | | | 71 | 122 | 8 | | | | | | | 398 | 43.00 | 17,114.00 |
| 128 PAPER FASTENER, vinyl or plastic | Box | 40 | 11 | 23 | 74 | 33 | | | 60 | 25 | 7 | | | | | | | 196 | 33.00 | 6,468.00 |
| 129 Paper Ring 1" | Pc | | | 50 | 50 | | | | | | | | | | | | | 50 | 3.50 | 175.00 |
| 130 Paper Ring 1/2" | Pc | | | 50 | 50 | | | | | | | | | | | | | 50 | 3.00 | 150.00 |
| 131 Paper Ring 2" | Pc | | | 50 | 50 | | | | | | | | | | | | | 50 | 4.00 | 200.00 |
| 132 PAPER TRAY (3 layers) | Pc | | | | | 2 | | | 2 | | | | | | | | | 2 | 1,500.00 | 3,000.00 |
| 133 PAPER TRAY COMPARTMENTS | Pc | 7 | 9 | 2 | 18 | 15 | | | 15 | 6 | 3 | | | | | | | 48 | 330.00 | 15,840.00 |
| 134 PAPER TRAY COMPARTMENTS (PLASTIC) | Pc | 16 | | | 16 | | | | 10 | | | | | | | | | 26 | 544.00 | 14,144.00 |
| 135 PAPER, (Bond Paper/Book Paper/Sub. 20) A3 | Ream | 4 | | | 4 | 4 | | | 4 | 4 | | | | | | | | 16 | 135.00 | 2,000.00 |
| 136 PAPER, (Bond Paper/Book Paper/Sub. 20) A4 | Ream | 226 | 44 | 100 | 370 | 201 | | | 285 | 225 | | | | | | | | 960 | 130.00 | 124,800.00 |
| 137 PAPER, (Bond Paper/Book Paper/Sub. 20) SHORT 8.5"x11" | Ream | | 252 | 313 | 565 | 422 | | | 660 | 505 | 337 | | | | | | | 2197 | 172.00 | 377,884.00 |
| 138 PAPER, copy, for Plain Paper Copier, 210mm x 297mm (A4), 70gsm. | Ream | | | 5 | 5 | | | | | | | | | | | | | 5 | 132.00 | 660.00 |
| 139 PAPER, MULTI-PURPOSE (lined) A4, subs. 20 | Ream | | | | | | | | | | | | | | | | | 12 | 182.00 | 2,184.00 |
| 141 PAPER, thermal, 210mmx304m, 1/2" core, in roll, 55.0gsm. | Roll | | 110 | 406 | 516 | | | | | | | | | | | | | 516 | 46.00 | 23,736.00 |
| 142 PASTE, solid, with water well, 200gms | Jar | 5 | | 4 | 9 | 6 | | | 6 | 1 | | | | | | | | 16 | 29.00 | 464.00 |
| 143 PENCIL, mechanical, for 0.5mm lead | Pc | 10 | | | 10 | 10 | | | 10 | 10 | | | | | | | | 40 | 27.00 | 1,080.00 |
| 144 PHOTO PAPER, glossy, A4 size (20/pack) | Pack | 2 | | | 2 | 35 | | | 35 | 5 | | | | | | | | 42 | 139.00 | 5,838.00 |
| 145 PLASTIC ENVELOPE, with handles, transparent, legal size | Pc | 20 | 30 | 36 | 86 | 40 | | | 65 | 27 | | | | | | | | 203 | 66.00 | 13,398.00 |
| 146 PLASTIC TWINE | Kilo | 6 | 26 | 10 | 42 | 3 | | | 3 | 6 | | | | | | | | 53 | 78.00 | 4,134.00 |
| 147 POUCH (laminating Pouch), A4 | Pc | | | 5 | 5 | 3 | | | 5 | | | | | | | | | 18 | 1,500.00 | 15,000.00 |
| 149 PUSH PIN, flat head type, assorted colors, 100s/case | Case | 20 | 3 | 25 | 48 | 61 | | | 82 | 36 | 3 | | | | | | | 180 | 22.00 | 3,960.00 |
| 150 REIMBURSEMENT PAD | Pad | 5 | | | 60 | 15 | | | | | | | | | | | | 15 | 22.00 | 330.00 |
| 152 RIBBON, nylon, manual typewriter | Spool | 19 | | 35 | 60 | | | | 25 | 15 | | | | | | | | 19 | 19.00 | 361.00 |
| 153 RIBBONS(4.5" SATIN, BLUE) | Roll | | 1 | | 1 | | | | | | | | | | | | | 1 | 165.00 | 165.00 |
| 154 RIBBONS(4.5" SATIN, GOLDEN YELLOW) | Roll | | 1 | | 1 | | | | | | | | | | | | | 1 | 165.00 | 165.00 |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | Total Quantity | Price Catalogue as of August 16, 2016 | TOTAL AMOUNT | | | | | |
|---|-----------------|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|----------------|---------------------------------------|--------------|-----|-----|-----|--------|-----------|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | | | | Oct | Nov | Dec | Q4 | |
| 155 RIBBONS(1.5" SATIN, GREEN) | Roll | | 1 | | | 1 | | | | | | | | | | | | | 1 | 165.00 | 165.00 |
| 156 RIBBONS(1.5" SATIN, RED) | Roll | | 1 | | | 1 | | | | | | | | | | | | | 1 | 165.00 | 165.00 |
| 157 RIBBONS(1.5" SATIN, PINK) | Roll | | 1 | | | 1 | | | | | | | | | | | | | 1 | 165.00 | 165.00 |
| 158 RING BINDER, 3"x44" | Pc | | 1 | | | | | | | | | | | | | | | | 1 | 412.00 | 412.00 |
| 159 RING BINDER, 24mmx1.2m (1/2"x44"), plastic | Pc | | | 12 | | | | | | | | | | | | | | | 12 | 8.00 | 96.00 |
| 160 RING BINDER, 19mm x 1.12m(3/4"x44"), plastic, 10 pcs/handle | Bndl | | | 5 | | | | | | | | | | | | | | | 5 | 116.00 | 580.00 |
| 161 RING BINDER, 25mm x 1.12m (1"x44"), plastic, 10 pcs/handle | Bndl | | | | | | | | | | | | | | | | | | 1 | 132.00 | 132.00 |
| 164 RULER 24inches Metal | Pc | 3 | 13 | 20 | | 36 | | 9 | | | | | | | | | | | 54 | 65.00 | 3,510.00 |
| 165 RULER, plastic, 18", 450mm, non-rigid, transparent/clear | Pc | 12 | 28 | 6 | | 46 | | | | | | | | | | | | | 49 | 3.00 | 147.00 |
| 166 RULER, plastic, 300mm | Pc | 8 | | | | 8 | | 4 | | 40 | | | | | | | | | 12 | 45.00 | 540.00 |
| 167 SCENTED PAPER | Pc | | | | | | | 40 | | 40 | | | | | | | | | 80 | 40.00 | 3,200.00 |
| 168 SENSITIZED FILM, A4 (210 X 297 mm) Thickness (0.1 mm)/100 sheets per pack | Pack | | | | | | | 20 | | | | | | | | | | | 20 | 350.00 | 7,000.00 |
| 169 SIGN PEN, #4 black (G-Tec-C4) | Pc | 32 | 14 | 12 | | 58 | | 17 | | 32 | | 52 | | 101 | | 43 | 36 | 68 | 147 | 50.00 | 15,300.00 |
| 170 SIGN PEN, #4 blue (G-Tec-C4) | Pc | 36 | 26 | 23 | | 85 | | 28 | | | | 28 | | 28 | | 33 | 3 | 24 | 60 | 35.00 | 9,515.00 |
| 171 SIGN PEN, green, 0.5mm | Pc | | | | | | | 5 | | | | | | | | | | | 5 | 60.00 | 300.00 |
| 172 STABLO green/yellow/orange/blue | Pc | 36 | 26 | 23 | | 85 | | 33 | | 12 | | 20 | | 33 | | 33 | 3 | 24 | 60 | 45.00 | 8,010.00 |
| 173 STAPLE WIRE # 35 COPPER STANDARD WIRE | Box | 245 | 63 | 36 | | 344 | | 59 | | 12 | | 20 | | 91 | | 94 | 19 | 20 | 133 | 40.00 | 22,720.00 |
| 175 STAPLER, with remover, #35 (heavy duty) | Pc | 17 | 20 | 19 | | 56 | | 16 | | 5 | | 4 | | 25 | | 12 | 8 | 8 | 20 | 385.00 | 38,880.00 |
| 176 STEADLER ERASER | Pc | | 12 | | | 12 | | | | | | | | | | | | | 12 | 50.00 | 600.00 |
| 177 STICK ON NOTE PAD 3x4 INCHESlight green and light blue color | Pad | | | 8 | | 8 | | | | | | | | | | | | | 8 | 82.00 | 1,312.00 |
| 178 STICKER PAPER, 8 x 13" | Pack | 6 | | | | 6 | | 12 | | | | | | 12 | | 5 | | | 23 | 35.00 | 805.00 |
| 179 Sticky Note (colored) 12mm x 45mm | Pad | | 12 | 5 | | 17 | | | | | | | | | | | | | 29 | 35.00 | 1,015.00 |
| 180 TAPE DISPENSER | Pc | | | 2 | | 2 | | | | | | | | | | | | | 2 | 375.00 | 750.00 |
| 182 TAPE, DOUBLE ADHESIVE w/out foam 1" | Roll | 3 | 36 | 7 | | 46 | | 4 | | 4 | | 4 | | 4 | | 4 | 24 | 4 | 28 | 29.00 | 2,262.00 |
| 183 TAPE, DOUBLE ADHESIVE, outdoor type | Roll | 4 | | | | 4 | | 1 | | | | | | 1 | | 1 | | | 6 | 578.00 | 3,468.00 |
| 185 THUMB TACKS | Box | 12 | | 3 | | 15 | | 50 | | | | | | 50 | | 1 | | | 65 | 14.00 | 910.00 |
| Cleaning Equipment and Supplies | | | | | | | | | | | | | | | | | | | | | |
| 1 ABSORBENT GAUZE36" x 100 yds- 2 ply J405 20 x 12 mesh | Roll | | | 2 | | 2 | | | | | | | | | | | | | 2 | 385.00 | 770.00 |
| 2 AIR FRESHENER (SCENTED GEL - Glade) "Hanging" | Pc | 5 | | 16 | | 21 | | 32 | | 6 | | | | 38 | | 35 | 2 | | 96 | 94.00 | 9,024.00 |
| 3 AIR FRESHNER | Canister | 6 | | | | 6 | | | | | | | | 6 | | 6 | | | 12 | 245.00 | 2,940.00 |
| 4 AIR FRESHNER, aerosol spray canister, net content 400 grams scented etc free | Canister | 19 | 11 | 26 | | 56 | | 8 | | | | | | 8 | | 22 | 3 | 5 | 94 | 131.00 | 12,314.00 |
| 5 ALBATROSS | Pc | 40 | | 18 | | 58 | | 10 | | | | 18 | | 28 | | 10 | | | 96 | 40.00 | 3,840.00 |
| 6 ALCOHOL DENATURED | Gal | 32 | | | | 32 | | 30 | | | | | | 30 | | 30 | | | 92 | 30.00 | 2,760.00 |
| 7 ALCOHOL, 40%/70%/isopropyl, colorless clear liquid, fully miscible in water, 500ml, scented,in plastic bottle | Btl | 8 | 10 | 12 | | 30 | | 24 | | 12 | | 12 | | 48 | | | | | 78 | 176.00 | 13,728.00 |
| 8 ANTIBACTERIAL DETERGENT POWDER - 1kg. | Pack | 40 | 10 | 12 | | 62 | | 54 | | 12 | | 12 | | 78 | | 30 | | | 170 | 330.00 | 56,100.00 |
| 9 BATHROOM SOAP, 90grams. | Bar | 70 | | 32 | | 102 | | 41 | | 24 | | 3 | | 68 | | 17 | 5 | 3 | 195 | 35.00 | 6,825.00 |
| 10 BLEACH STAIN REMOVER (sodium hypochlorite), 1 gal. | Gal | 4 | | 75 | | 79 | | 4 | | | | | | 4 | | 4 | 50 | | 137 | 27.00 | 3,699.00 |
| 11 DETERGENT BAR | Bar | 57 | 6 | 22 | | 85 | | 61 | | | | | | 61 | | 38 | | | 184 | 42.00 | 7,728.00 |
| 12 DETERGENT POWDER 475 grams/pack | Pack | 17 | | 60 | | 77 | | 42 | | | | 15 | | 57 | | 14 | 15 | | 163 | 103.00 | 16,789.00 |
| 13 DISHWASHING LIQUID w/ FOAM -500ML | Btl | 41 | 22 | 15 | | 78 | | 4 | | 24 | | | | 28 | | 9 | 2 | | 117 | 110.00 | 12,870.00 |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | Total Quantity | Price Catalogue as of August 16, 2016 | TOTAL AMOUNT | | | | | |
|---|-----------------|----------------------|-----|-------|-----|-------|-----|------|-----|------|-----|------|----|----------------|---------------------------------------|--------------|-----|-----|-----|----------|-----------|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | | | | Oct | Nov | Dec | Q4 | |
| 14 DISHWASHING LIQUID, zooml refill-antibac | Btl | 36 | 5 | 155 | 196 | 30 | | 143 | 173 | 13 | | 6 | 19 | | | | | | 388 | 99.00 | 34,920.00 |
| 15 DISINFECTANT, bleaching solution | Gal | 15 | | | 15 | 15 | | | 15 | | | | | | | | | | 30 | 101.82 | 3,054.60 |
| 16 DOORMAT, CLOTH BIG | Pc | 22 | 31 | 34 | 87 | 3 | | 25 | 28 | 12 | | 10 | 22 | | | | | | 137 | 81.00 | 11,097.00 |
| 17 DOORMAT, rubber | Pc | 10 | 3 | | 13 | 6 | | | 6 | 1 | | 1 | 2 | | | | | | 21 | 165.00 | 3,465.00 |
| 18 FLOOR MOP WITH HANDLE, PLASTIC TYPE | Pc | 26 | 4 | 26 | 56 | 16 | | 24 | 52 | 5 | | 30 | 35 | | | | | | 143 | 337.00 | 48,191.00 |
| 21 FLOOR WAX, paste, natural, 2kgs. | Can | | 4 | 21 | 25 | 6 | | 13 | 25 | | | 13 | 13 | | | | | | 63 | 259.00 | 16,317.00 |
| 22 GLASS CLEANER 500ml | Btl | 9 | 12 | | 21 | 4 | | | 4 | 9 | | 3 | 24 | | | | | | 49 | 242.00 | 11,858.00 |
| 23 HAND TOWEL 10" x 18 in different colors, thick 2-ply/2-green/4-yellow/5-blue/3-white, 1-orange | Pc | 16 | 197 | 41 | 254 | 97 | | | 97 | 46 | | 16 | 62 | | | | | | 413 | 18.00 | 7,434.00 |
| 24 MOP & BUCKET with wringer | Unit | | 7 | | 7 | | | | | | | | | | | | | | 7 | 1,820.00 | 12,740.00 |
| 25 MOSQUITO KILLER, spray 600ml | Canister | 6 | | 7 | 13 | 3 | | 3 | 6 | 3 | | 6 | 9 | | | | | | 28 | 330.00 | 9,240.00 |
| 26 MURIATIC ACID | Gal | 3 | 3 | 4 | 10 | 1 | | 8 | 11 | | | 4 | 4 | | | | | | 25 | 715.00 | 17,875.00 |
| 28 TISSUE (Toilet Paper) | Pc | 12 | | | 12 | 38 | | | 38 | 40 | | 4 | 40 | | | | | | 90 | 25.00 | 2,250.00 |
| 29 TOILET BOWL & URINAL CLEANER, 900ml | Btl | 11 | 36 | 99 | 146 | 5 | | 50 | 55 | 7 | | 80 | 92 | | | | | | 293 | 48.00 | 14,064.00 |
| 30 TOILET DEODORANT CAKE, deodorizer/moth proof | Box | 8 | 22 | 30 | 60 | 14 | | 20 | 34 | 12 | | 20 | 34 | | | | | | 128 | 30.00 | 3,840.00 |
| 30a Soonds 3 pcs/box | Box | 8 | 22 | 36 | 66 | 14 | | 26 | 40 | 12 | | 26 | 40 | | | | | | 146 | 35.00 | 5,110.00 |
| 31 TOILET DEODORANT CAKE, deodorizer/moth proof | Box | 8 | 22 | 36 | 66 | 14 | | 26 | 40 | 12 | | 26 | 40 | | | | | | 146 | 35.00 | 5,110.00 |
| 31a Soonds 3 pcs/box | Box | 8 | 22 | 36 | 66 | 14 | | 26 | 40 | 12 | | 26 | 40 | | | | | | 146 | 35.00 | 5,110.00 |
| 32 TRASH CAN WITH COVER | Pc | 12 | 9 | 10 | 31 | 4 | | | 4 | 1 | | | 1 | | | | | | 36 | 280.00 | 10,080.00 |
| 33 TRASHBAG, plastic, black, (XL), 10 pcs per pack per roll | Roll | 14 | 15 | 18 | 47 | 10 | | 17 | 27 | 20 | | 22 | 42 | | | | | | 116 | 168.00 | 19,488.00 |
| Paper Materials and Products | | | | | | | | | | | | | | | | | | | | | |
| 1 LAMINATING FILM (Thickness: 250 micron / Size: 100 mm X 100 mm) for ID | Box | 4 | | | 4 | 2 | | | 14 | | | | | | | | | | 18 | 1,520.00 | 27,360.00 |
| 2 PAPER, multicopy, legal, for laser printing | Ream | | | 15 | 15 | | | | | | | | | | | | | | 15 | 152.00 | 2,280.00 |
| 3 PAPER, PHOTO Paper (8.5"x11")Glossy | Ream | 6 | 5 | 6 | 17 | 6 | | | 6 | 5 | | 5 | 10 | | | | | | 33 | 800.00 | 26,400.00 |
| 4 PVC, Digital Imaging Printing Card for ID (50 sets/box)A4 size | | 2 | | | 2 | 1 | | | 1 | | | | | | | | | | 3 | 1,800.00 | 5,400.00 |
| 5 | | | | | | | | | | | | | | | | | | | | | |
| 6 | | | | | | | | | | | | | | | | | | | | | |
| 7 | | | | | | | | | | | | | | | | | | | | | |
| 8 | | | | | | | | | | | | | | | | | | | | | |
| Lighting and fixtures and accessories | | | | | | | | | | | | | | | | | | | | | |
| 1 | | | | | | | | | | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | | | | | | | | | | |
| 4 | | | | | | | | | | | | | | | | | | | | | |
| 5 | | | | | | | | | | | | | | | | | | | | | |
| Electrical equipment and components and supplies | | | | | | | | | | | | | | | | | | | | | |
| 1 AIRPOT, 3.8 liters, w/ dispenser | Unit | 1 | | 3 | 4 | 2 | | | 2 | | | | | | | | | | 6 | 1,448.00 | 8,688.00 |
| 2 | | | | | | | | | | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | | | | | | | | | | |
| 4 | | | | | | | | | | | | | | | | | | | | | |
| 5 | | | | | | | | | | | | | | | | | | | | | |
| Computer Supplies | | | | | | | | | | | | | | | | | | | | | |
| 1 COMPUTER CONTINUOUS FORMS, 3 ply, 11"x9-1/2", 2000 sheets/box | Ream | | | 12 | 12 | 3 | | | 3 | 3 | | | 3 | | | | | | 18 | 2,100.00 | 37,800.00 |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | Price Catalogue as of August 16, 2016 | TOTAL AMOUNT | | | | | | | |
|---|-----------------|----------------------|-----|-------|----|-------|-----|------|----|------|-----|------|----|---------------------------------------|--------------|-----|-----|-----|----|----------------|----------|------------|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | | | Oct | Nov | Dec | Q4 | Total Quantity | | |
| COMPUTER CONTINUOUS FORMS, 4 ply, 11"x14-7/8", 500 sets per box | Box | | | 10 | 10 | | | 10 | 10 | | | 5 | 5 | | | 5 | 5 | | | 20 | 1,045.00 | 20,900.00 |
| FLASH DRIVE, 32gb, USB 2.0 plug and play | Pc | 28 | 5 | 18 | 51 | 25 | | 5 | 25 | | | 25 | 5 | 12 | | 5 | 17 | | | 93 | 1,000.00 | 93,000.00 |
| FLASH DRIVE, 8GB, USB 2.0, plug and play | Pc | 31 | 10 | | 41 | 1 | | 11 | 12 | | | 11 | 1 | 3 | | 11 | 15 | | | 68 | 333.00 | 22,644.00 |
| INK CART, CANON CL-41 COLORED | Cart | 1 | | | 1 | 1 | | | 1 | | | | | | | | | | | 3 | 1,650.00 | 3,900.00 |
| INK CART, CANON PC-40 black | Pc | 2 | | | 2 | 1 | | | 1 | | | | | | | | | | | 3 | 1,350.00 | 4,050.00 |
| INK CARTRIDGE, HP 51649A, (No. 49), original, black | Cart | 6 | | | 6 | | | | 6 | | | | | | | | | | | 12 | 1,925.00 | 23,100.00 |
| INK CARTRIDGE, HP 932 black | Cart | 18 | | | 24 | 7 | | | 13 | | | | | | | | | | | 27 | 980.00 | 26,460.00 |
| INK CARTRIDGE, HP 933 cyan | Cart | | | 6 | 6 | 4 | | | 13 | | | | | | | | | | | 19 | 1,300.00 | 24,700.00 |
| INK CARTRIDGE, HP 933 magenta | Cart | | | 6 | 6 | 4 | | | 13 | | | | | | | | | | | 19 | 1,300.00 | 24,700.00 |
| INK CARTRIDGE, HP 933 yellow | Cart | | | 6 | 6 | 7 | | | 13 | | | | | | | | | | | 19 | 1,300.00 | 24,700.00 |
| INK CARTRIDGE, HP 933 yellow | Cart | | | 6 | 6 | 7 | | | 13 | | | | | | | | | | | 19 | 1,300.00 | 24,700.00 |
| TAPE CARTRIDGE (TZ Tape LC-6WB/N) Laminated, 1/24mm, Black on White for Epson Barcode Labeler LW-700 LabelWork | Cart | | | 14 | 14 | 9 | | | 23 | | | | | | | | | | | 54 | 935.00 | 50,490.00 |
| Computer Equipment and Accessories | | | | | | | | | | | | | | | | | | | | | | |
| ADAPTER, Universal Adapter Power Supply w/ Multiple Switchable Voltage Output and Adaptor port (for Laptop)(Notebook) | Pc | | | | | 8 | | | 8 | | | | | | | | | | | 10 | 2,600.00 | 26,000.00 |
| BARCODE READER, Z220 | Unit | | | | | 2 | | | 2 | | | | | | | | | | | 2 | 1,900.00 | 3,800.00 |
| CABLE, UTP Cable #1585A Cat5 "Belden" | Box | 3 | | | 3 | 2 | | | 2 | | | | | | | | | | | 5 | 8,000.00 | 40,000.00 |
| COMPUTER KEYBOARD | Pc | 2 | | | 2 | | | | 2 | | | | | | | | | | | 2 | 550.00 | 1,100.00 |
| EXTERNAL HARD DRIVE, 500GB, 2.5" HDD, USB 3.0 (backward compatible with USB 2.0), 5400 RPM, with dual-color LED light to indicate USB 3.0/USB 2.0 transmission, USB powered, System Requirements: USB 3.0: Windows XP/Vista/7; MacOSX 10.4 or above, with USB 3 | Pc | | | | | 5 | | | 5 | | | | | | | | | | | 5 | 2,734.00 | 13,670.00 |
| MOUSE, optical, USB connection type | Pc | 22 | 23 | 22 | 67 | 12 | | | 12 | | | | | | | | | | | 99 | 167.00 | 16,533.00 |
| STP Cable Cat5e Outdoor waterproof (Heavy duty) 305meters | Spool | 1 | | | 1 | | | | | | | | | | | | | | | 1 | 8,000.00 | 8,000.00 |
| Other Categories | | | | | | | | | | | | | | | | | | | | | | |
| TONER 80A / CP80A for Printer LaserJet HP-Pro M400n | Pc | 10 | 6 | 1 | 17 | 8 | | | 8 | | | | | | | | | | | 45 | 3,850.00 | 173,250.00 |
| TONER CARTRIDGE (MPG 28) for Xerox | Cart | | 9 | | 9 | | | | | | | | | | | | | | | 9 | 3,600.00 | 32,400.00 |
| TONER CARTRIDGE, Brother DCP-7065DN | Cart | 3 | | | 3 | 3 | | | 3 | | | | | | | | | | | 12 | 4,000.00 | 48,000.00 |
| TONER CARTRIDGE, Canon 312 for Canon Printer LBL 3050 | Pc | 7 | | | 7 | | | | 6 | | | | | | | | | | | 13 | 4,500.00 | 58,500.00 |
| TONER CARTRIDGE, CANON IR1024 for XEROX/Photo Copier Machine, Canon IR1024 | Pc | 5 | | | 5 | 2 | | | 2 | | | | | | | | | | | 14 | 5,500.00 | 77,000.00 |
| TONER CARTRIDGE, for canon LBP 2900 printer LaserJet manufacturer C9501A02612A (LIC) | Cart | 2 | | | 2 | | | | | | | | | | | | | | | 3 | 1,600.00 | 4,800.00 |
| TONER CARTRIDGE, KYOCERA, TK43962067 | Tube | 1 | | 14 | 16 | 6 | | | 9 | | | | | | | | | | | 32 | 4,560.00 | 145,920.00 |
| TONER CARTRIDGE, Samsung ML-2240 (MLT-D108S/SEE) | Pc | 7 | | | 7 | 4 | | | 4 | | | | | | | | | | | 17 | 3,935.00 | 66,912.00 |
| TONER CARTRIDGE, SAMSUNG ML2950ND | Cart | 2 | | | 5 | | | | 4 | | | | | | | | | | | 9 | 3,190.00 | 28,710.00 |
| TONER CARTRIDGE, Samsung MLT-D115 Toner Cartridge | Pc | | | | | 3 | | | 3 | | | | | | | | | | | 5 | 3,935.00 | 19,680.00 |

| Item & Specifications | Unit of Measure | Quantity Requirement | | | | | | | | | | | | Total Quantity | Price Catalogue as of August 16, 2016 | TOTAL AMOUNT | | | | | | |
|--|-----------------|----------------------|-----|-------|--------------|-------|-----|------|----|------|-----|------|----|----------------|---------------------------------------|--------------|-----|-----|----------|---------------------|---------------------|--------------|
| | | Jan | Feb | March | Q1 | April | May | June | Q2 | July | Aug | Sept | Q3 | | | | Oct | Nov | Dec | Q4 | | |
| 11 TONER HP LASERJET CF289A M125a | Pc | 2 | | | 2 | 4 | | 4 | 4 | | | 4 | | | | | 4 | 10 | 5,000.00 | 60,000.00 | | |
| 12 TONER Ink Ineo TN-118 | Cart | 3 | | | 3 | 5 | | 5 | 5 | | | 9 | | | | | 9 | 17 | 3,850.00 | 65,450.00 | | |
| 13 TONER KYOCERA FS 1135 MSP/L14ZTK | Cart | 1 | | 1 | 2 | | | | | | | | | | | | | 2 | 6,775.00 | 13,550.00 | | |
| 14 TONER KYOCERA TASKALFA 1800for Kyocera taskalfa 1800 - 3 for Ijil & 3 for Zamboanga Photocopier Machine | Pc | 13 | 4 | | 17 | 2 | | 4 | 2 | | | 1 | | | | | | 22 | 3,600.00 | 79,200.00 | | |
| 15 TONER TN116, COPYLANDIA DEVELOP INEO 164 | Cart | 4 | 4 | | 8 | 3 | | 3 | 2 | | | 3 | | | | | | 17 | 3,500.00 | 59,500.00 | | |
| 16 TONER, HP Laserjet M132 mpp | Pc | | | | | | | | 2 | | | 2 | | | | | | 2 | 3,000.00 | 6,000.00 | | |
| 17 TONER, PHOTOCOPIER, DEVELOP INEO 215 | Tube | | | | | | | 4 | 4 | | | 3 | | | | | | 7 | 3,437.50 | 24,062.50 | | |
| 18 TONER, TK-439, Brother Ink | Pc | 5 | | 6 | 11 | 6 | | 6 | 6 | | | 4 | | | | | | 21 | 8,333.00 | 174,993.00 | | |
| 19 TONER, TN116, for Copylandia Develop Ineo 164- INEO 163 | Cart | 16 | 1 | 19 | 36 | 13 | | 17 | 4 | | | 6 | | | | | | 85 | 3,500.00 | 297,500.00 | | |
| 20 | | | | | | | | | | | | | | | | | | | | | | |
| C. TOTAL (A + B): | | | | | | | | | | | | | | | | | | | | 8,296,377.69 | | |
| D. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL) | | | | | | | | | | | | | | | | | | | | | 829,637.77 | |
| E. GRAND TOTAL (C + D) | | | | | | | | | | | | | | | | | | | | | 9,126,015.46 | |
| F. APPROVED BUDGET BY THE AGENCY HEAD | | | | | | | | | | | | | | | | | | | | | | |
| In Figures and Words: | | | | | | | | | | | | | | | | | | | | | | |
| C. MONTHLY CASH REQUIREMENTS | | | | | | | | | | | | | | | | | | | | | | |
| G.1 Available at Procurement Service Stores | | | | | 1,587,687.74 | | | | | | | | | | | | | | | | 3,706,934.73 | |
| G.2 Other Items not available at PS but regularly purchased from other sources | | | | | 2,051,159.23 | | | | | | | | | | | | | | | | | 4,589,442.96 |
| TOTAL MONTHLY CASH REQUIREMENTS | | | | | 3,638,846.97 | | | | | | | | | | | | | | | | | 8,296,377.69 |

*Other categories that are not indicated herein
 **Prices are FOB Manila/Applicable for items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by: _____ Submitted by: _____ Certified Allotment Available: _____ Approved by: _____

MA. JULIANA A. TORIBIO
 Admin. Officer - IV
 Property/Supply Officer

Jose J. Santos B. Antonio
 Jose J. Santos B. ANTONIO
 Chief, General Service Section
 BAC Secretariat Chairman

FE B. FABIAN
 FE B. FABIAN
 Budget Officer III
 Head Budget Officer

CONSTANCO G. ALAMA
 CONSTANCO G. ALAMA
 Regional Director
 Head of Office/Agency

Date Prepared: _____