



Republic of the Philippines
 DEPARTMENT OF AGRICULTURE
 Regional Field Unit No. 9
 Zamboanga Peninsula
 Tel. No. (062) 991-3188

INVITATION TO BID
 ITB NO. 09-002-16

The Department of Agriculture Regional Field Unit No. 9, through its Bids and Awards Committee (BAC) invites interested suppliers to bid for the office equipments as stated below:

TOTAL ABC: P 537,000.00

ITEM NO.	QTY	UNIT OF ISSUANCE	ITEM DESCRIPTION	ABC
1	5	units	Desktop Computer Processor: Intel Core i5 4460 3.2GHz (max turbo boost 3.4GHz) Memory: 4GB DDR3-1600 Graphics: NVIDIA GeForce GT720 Audio: Integrated IDT 92HD65C Audio LAN: 1000 BASE-T HDD: 1TB Sata 7200rpm Optical Drive: Super Multi DVD Burner Power Supply: Internal 300W (100V-240V) IO Ports: LAN, USB2.0, USB3.0, DVI-D, VGA, Audio in, Audio out, ,microphone jack	300,000.00
2	1	unit	Digital Camera Type: 22.3 x 14.9mm CMOS Effective Pixels: Approx. 18.0 megapixel Total Pixels: Approx. 18.5 megapixels Aspect Ratio: 3:2 Image Processor: DIGIC 5 Lens Mount: EF/EF-S Focal Length: Equivalent to 1.6x the focal length of the lens Focusing Type: TTL-CT-SIR with a CMOS sensor Metering Range: EV 1.20 (at 23°C with 50mm f/1.4 lens ISO100) Exposure Compensation: '+/-5 EV in 1/3 or 1/2 stop increments (can be combined w/ AEB) AEB: 3 shot +/- 2 EV, 1/2 or 1/3-stop increments ISO Sensitivity: AUTO (100-6400), 100-12800 in 1-stop increments ISO can be expanded to H: 25600 During movie shooting: Auto (100-6400), 100-6400 (whole stop increments) ISO can be expanded to H: 12800 Shutter Speed: 30-1/4000 sec (1/2 or 1/3 stop increments), Bulb (Total shutter speed range. Available range varies by shooting mode) Magnification: Approx. 0.85x (4) Eyepoint: Approx. 19mm (from eyepiece lens centre) LCD Monitor Type: Touch screen vari angle 7.7cm (3.0") 3:2 clear view II TFT approx. 1040K dots Physical Dimensions (WxHxD): 133.1x99.8x78.8mm	40,000.00
3	1	unit	LCD Projector SVGA (800 x 600) 13,000:1 4:3 (Native), 16:9 (compatible) 1.86~2.04:1 5000 Hour (normal mode); 6000 hour (economy mode) 3000 lm	27,000.00
4	2	units	Photocopier 4in1 (copy, print, scan, fax)- heavy duty General Type: B/W Multifunctional for A4 Format Engine speed: Up to 35 pages per min. A4 Resolution: 1,200 dpi quality (1,800x600 dpi, print), 600x600 dpi, 256 greyscales (scan/copy) Warm-up time: Approx. 20 sec. or less Time to first print: Approx. 7 sec. or less Time to first copy: Approx. 6.9 sec. Dimensions (WxDxH): Main unit: 494x430x448mm Weight: Maint unit: Approx. 18kg Power Consumption: Copying/Printing:439 W, Ready-mode: 65 W, Sleep-mode: 3.7 W, plug-in-off-mode: 0.3 consumption W or less Power source: AC 220~240 V, 50/60 Hz Input Capacity: 50-sheet multi-purpose tray, 60-220 g/m ² , A4, A5, A6, B5, Letter, Legal, envelopes, Custom (70x148 to 216x356mm); 250-sheets universal paper cassette, 60-120 g/m ² , A4, A5, A6, B5, Letter, Folio, Custom (105x148 to 216x356mm) Max input cap. w/ options: 800 sheets Duplex unit: Duplex as standard supports 60-105 g/m ² Max output capacity: 150 sheets face-down Documents Processor: 50-sheet, Simplex scan 50-120 g/m ² , Duplex scan 50-110 g/m ² A4, A5, B5, Letter, Legal, Custom (140x210 to 216x356mm) Processor: Power PC 465S/667 MHz Max original size: A4/Legal Digital copy features: Scan-once-copy-many, electronic sort, 2in1, 4in1, ID-card copy, job reserve, priority print, program, auto duplex copy, split copy, continuous scan, auto cassette change, copy density control	100,000.00

4	2	units	<p>Air Conditioner 70,000.00</p> <p>Capacity: 0.7 HP Cooling capacity (kj/hr): 7,800 Power input (W): 700 Energy Efficiency Ratio (kj/hr): 11.1 Power source (V): 220V-60Hz Floor area (sq. m): 8-10 Running Current: (Amp): 3.02 Dimensions (mm): 470x535x365</p> <p>Terms and Conditions:</p> <ol style="list-style-type: none"> 1. Warranty Certificate must be issued by the supplier. 2. Certificate of availability of Technical Personnel to immediately oversee and provide technical services if needed. 3. Certificate of availability of spare parts must be issued by the supplier. 4. Operational Manual like: Brochure, catalogue and other documents w/ specification relative to the equipment being offered must be provided. 5. All certificate documents must be signed by the Proprietor/ Manager/Authorized representative. 6. The delivery, installation and testing will be handled by the supplier. <p>Delivey Site: DA-PRRI, Sanito, Ipil, Zamboanga Sibugay *****</p>
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LIST OF PRE-QUALIFICATION REQUIREMENTS

Legal Documents

1. DTI Certificate of Registration of Business Name (Current year- Authenticated photocopy)
2. Mayor's/Business Permit (Current Authenticated photocopy)
3. BIR Certificate of Registration (Authenticated photocopy)
4. IncomeTax Return (ITR) (Authenticated photocopy)
5. Tax Clearance
6. Certificate of Philgeps Registration
7. Audited Financial Statement for the preceeding year, showing among others, the prospective total and current assets and liabilities , stamped "received" by the BIR or duly accredited and authorized institutions.
8. Statement of the prospective bidder that he is not "blacklisted" or barred from bidding by the Government or any of its agencies, offices, corporations or LGUs including the non-inclusion in the consolidated Blacklisting Report issued by the GPPB.
9. Letter authorizing the BAC or its duly authorized representative/s to verify any of all documents submitted for the eligibility check.

Technical Documents

1. Records of sales, similar in nature made to government and private within 5-years from the submission of bids including contracts awarded but not yet delivered.
2. Authority of the signing official; managing officer or duly authorized representative
3. Computation of Net Financing Contracting Capacity (NFCC) which shall be in accordance with Section 23.11 of R.A. 9184 or written commitment from the contractor's bank to extend to it a credit line if awarded the contract to be Bid, or a cash deposit certificate specifically committed to the contract or project, if awarded, in an amount not lower than that set in the BDS;
4. A sworn affidavit of compliance with the Disclosure Provision under Sec. 47 of the Act in relation to the provisions of R.A. 9184 and other related pertinent documents.
5. Bid security as to form, amount, and validity period.

Financial Proposal

1. Bid prices in the prescribed Bid form

SEALING AND MARKING OF BIDS

1. The Bidder shall enclose the original of the Technical Proposal in one sealed envelope marked as "ORIGINAL- TECHNICAL PROPOSAL"; whereas, the original of the Financial Proposal shall be enclosed in another sealed envelope marked as "ORIGINAL- FINANCIAL PROPOSAL".
2. Each copy of the Technical Proposal and Financial Proposal, shall be similarly sealed duly marked as "COPY NO. 1- TECHNICAL PROPOSAL" and "COPY NO. 1- FINANCIAL PROPOSAL" respectively and the outer envelope as "COPY NO. 1". These envelopes containing the original and the copies shall then be enclosed in one single envelope that shall bear:

- a) Name of the Contract to be Bid;
- b) bear the name and address of the Bidder;
- c) be addressed to DA-RFO IX, the PROCURING ENTITY in accordance with ITB
- d) bear the specific identification of this bidding process indicated in the BIDS; and
- e) bear a warning "DO NOT OPEN BEFORE..." the time and date for the opening of Bids, in accordance with ITB

3. If the envelopes are not sealed and marked as required, the PROCURING ENTITY will assume no responsibility for the misplacement or premature opening of the Bid.

4. Deadline for Submission of Bids

Bids must be received by the BAC of the PROCURING ENTITY at the address and on or before

5. Late Bids

Any Bid submitted after the deadline for submission and receipt of Bids prescribed by the PROCURING ENTITY, pursuant to ITB, shall be declared "Late" and shall not be accepted.

**FAILURE TO FOLLOW AND SUBMIT ANY OF THE REQUIREMENTS ENUMERATED
SHALL RENDER THE BIDDER INELIGIBLE TO BID/DISQUALIFICATION**

If already pre-qualified and a Certificate of Eligibility has been issued by this office, the same must be submitted by the Bidder (Authenticated Xeroxed copy).

Bidding will be conducted through open competitive bidding procedures as specified in the IRR of the R.A. 9184. Only Bids from eligible bidders will be opened and will be awarded to the lowest and responsive bidder/s that will be determined as such after comprehensive evaluation conducted by the Technical Working Group (TWG).

SCHEDULE OF ACTIVITIES:

ACTIVITIES	DATE	VENUE
Publication, Issuance of BID Documents	September 30-October 24, 2016	Department of Agriculture RSO-IX, Zamboanga City
Pre-Bid Conference	October 10, 2016 (9:30am)	Department of Agriculture RSO-IX, Zamboanga City
Opening of Bids	October 24, 2016 (9:30am)	Department of Agriculture RSO-IX, Zamboanga City

Interested Suppliers/Dealers may submit their letter of intent, current pre-qualification documents and business credentials (Legal, Technical & Financial documents). Bidding documents (prescribed bid Form) will be issued at the office of the Secretariat Bids & Awards Committee, DA-RSO-IX, Zamboanga City during office hours. Upon payment of non-refundable amount of five hundred pesos (P500.00).

Bid Security is required and bidders shall submit their Technical and financial proposals in two (2) separate envelope to the BAC Secretariat on or before the schedule date stated above.

Form of Bid Security	Amount of Bid Security (Equal to Percentage of the ABC)
a) Cash or cashier's/managers check issued by a Universal or Commercial Bank b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign Bank.	Two percent (2%)
c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Five percent (5%)
d) Any combination of the foregoing.	Proportionate to share of form with respect to total amount of security
e) Bid Securing Declaration	Notarised

The DA-RFU-9, reserves the right to reject any or all bid proposals, to waive any required formality or defect therein and may accept the bid/s which is deemed most advantageous to the government, without incurring any liability to the affected bidder or bidders.

FERDINAND D. GAMOROT
BAC Chairman for Goods