

SEALING AND MARKING OF BIDS

1. The Bidder shall enclose the original of the Technical Proposal in one sealed envelope marked as "ORIGINAL- TECHNICAL PROPOSAL"; whereas, the original of the Financial Proposal shall be enclosed in another sealed envelope marked as "ORIGINAL- FINANCIAL PROPOSAL".
2. Each copy of the Technical Proposal and Financial Proposal, shall be similarly sealed duly marked as "COPY NO. 1- TECHNICAL PROPOSAL" and "COPY NO. 1- FINANCIAL PROPOSAL" respectively and the outer envelope as "COPY NO. 1". These envelopes containing the original and the copies shall then be enclosed in one single envelope that shall bear:

- a) Name of the Contract to be Bid;
- b) bear the name and address of the Bidder;
- c) be addressed to DA-RFO IX, the PROCURING ENTITY in accordance with ITB
- d) bear the specific identification of this bidding process indicated in the BIDS; and
- e) bear a warning "DO NOT OPEN BEFORE..." the time and date for the opening of Bids, in accordance with ITB

3. If the envelopes are not sealed and marked as required, the PROCURING ENTITY will assume no responsibility for the misplacement or premature opening of the Bid.

4. Deadline for Submission of Bids

Bids must be received by the BAC of the PROCURING ENTITY at the address and on or before

5. Late Bids

Any Bid submitted after the deadline for submission and receipt of Bids prescribed by the PROCURING ENTITY, pursuant to ITB, shall be declared "Late" and shall not be accepted.

FAILURE TO FOLLOW AND SUBMIT ANY OF THE REQUIREMENTS ENUMERATED SHALL RENDER THE BIDDER INELIGIBLE TO BID/DISQUALIFICATION

If already pre-qualified and a Certificate of Eligibility has been issued by this office, the same must be submitted by the Bidder (Authenticated Xeroxed copy).

Bidding will be conducted through open competitive bidding procedures as specified in the IRR of the R.A. 9184.

Only Bids from eligible bidders will be opened and will be awarded to the lowest and responsive bidder/s that will be determined as such after comprehensive evaluation conducted by the Technical Working Group (TWG).

SCHEDULE OF ACTIVITIES:

ACTIVITIES	DATE	VENUE
Publication, Issuance of BID Documents	June 01-21, 2016	Department of Agriculture RSO-IX, Zamboanga City
Pre-Bid Conference	June 08, 2016 (9:30am)	Department of Agriculture RSO-IX, Zamboanga City
Opening of Bids	June 21, 2016 (9:30am)	Department of Agriculture RSO-IX, Zamboanga City

Interested Suppliers/Dealers may submit their letter of intent, current pre-qualification documents and business credentials (Legal, Technical & Financial documents). Bidding documents (prescribed bid Form) will be issued at the office of the Secretariat Bids & Awards Committee, DA-RSO-IX, Zamboanga City during office hours. Upon payment of non-refundable amount of seven thousand six hundred pesos (P7,600.00).

Bid Security is required and bidders shall submit their Technical and financial proposals in two (2) separate envelope to the BAC Secretariat on or before the schedule date stated above.

Form of Bid Security	Amount of Bid Security (Equal to Percentage of the ABC)
a) Cash or cashier's/managers check issued by a Universal or Commercial Bank b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign Bank.	Two percent (2%)
c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Five percent (5%)
d) Any combination of the foregoing.	Proportionate to share of form with respect to total amount of security
e) Bid Securing Declaration	Notarised

The DA-RFU-9, reserves the right to reject any or all bid proposals, to waive any required formality or defect therein and may accept the bid/s which is deemed most advantageous to the government, without incurring any liability to the affected bidder or bidders.

FERDINAND D. GAMOROT
BAC Chairman for Goods